

ORDER FOR SUPPLIES OR SERVICES (FINAL)

| | | | | | | | | | |
|---|--|---|-------------------|--|--|---|------------------------|--|---------------------------|
| 1. CONTRACT NO. N00178-14-D-7806 | | 2. DELIVERY ORDER NO. N0017417F3013 | | 3. EFFECTIVE DATE 2017 Sep 30 | | 4. PURCH REQUEST NO. N/A | | 5. PRIORITY DO-C9 | |
| 6. ISSUED BY NSWC IHEODTD 4081 North Jackson Road Indian Head MD 20640-5116 | | | CODE N00174 | 7. ADMINISTERED BY DCMA Manassas 14501 George Carter Way, 2nd Floor Chantilly VA 20151 | | | CODE S2404A | 8. DELIVERY FOB DESTINATION OTHER <i>(See Schedule if other)</i> | |
| 9. CONTRACTOR Logistics Support Incorporated 2611 Jefferson Davis Highway, Suite 12000 Arlington VA 22202-4040 | | | CODE 1XB0 | FACILITY | | 10. DELIVER TO FOB POINT BY (Date) See Schedule | | 11. X IF BUSINESS IS | |
| | | | | | | | X SMALL | | |
| | | | | | 12. DISCOUNT TERMS Net 30 Days WIDE AREA WORK FLOW | | SMALL DISADVANTAGED | | |
| | | | | | 13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Section G | | WOMEN-OWNED | | |
| 14. SHIP TO See Section D | | | CODE | 15. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus OH 43218-2264 | | | CODE HQ0338 | MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2. | |
| 16. TYPE OF ORDER | | | | | | | | | |
| DELIVERY/ CALL | x | This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of numbered contract. | | | | | | | |
| PURCHASE | | Reference your _____ furnish the following on terms specified herein. | | | | | | | |
| ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME. | | | | | | | | | |
| Logistics Support Incorporated | | | | | A_Hargro Business Development | | | | |
| NAME OF CONTRACTOR | | | SIGNATURE | | | TYPED NAME AND TITLE | | | DATE SIGNED (YYYYMMDD) |
| If this box is marked, supplier must sign Acceptance and return the following number of copies: | | | | | | | | | |
| 17. ACCOUNTING AND APPROPRIATION DATA/LOCAL USE See Schedule | | | | | | | | | |
| 18. ITEM NO. | 19. SCHEDULE OF SUPPLIES/SERVICES | | | 20. QUANTITY ORDERED/ ACCEPTED * | 21. UNIT | 22. UNIT PRICE | | 23. AMOUNT | |
| | See Schedule | | | | | | | | |
| *If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle. | | | | 24. UNITED STATES OF AMERICA BY: /s/Amanda M Woodard | | | 25. TOTAL | | |
| | | | | | | | 26. DIFFERENCES | | |
| 27a. QUANTITY IN COLUMN 20 HAS BEEN | | | | | | | | | |
| INSPECTED | RECEIVED | ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED: | | | | | | | |
| b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | | | c. DATE | | d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | | |
| e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE | | | | 28. SHIP NO. | | 29. D.O. VOUCHER NO. | | 30. INITIALS | |
| | | | | PARTIAL | | 32. PAID BY | | 33. AMOUNT VERIFIED CORRECT FOR | |
| f. TELEPHONE | | g. E-MAIL ADDRESS | | FINAL | | | | | |
| 36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT. | | | | 31. PAYMENT COMPLETE | | | | 34. CHECK NUMBER | |
| a. DATE | b. SIGNATURE AND TITLE OF CERTIFYING OFFICER | | | PARTIAL | | | | 35. BILL OF LADING NO. | |
| | | | | FULL | | | | | |
| 37. RECEIVED AT | | 38. RECEIVED BY (Print) | 39. DATE RECEIVED | 40. TOTAL CON-TAINERS | | 41. S/R ACCOUNT NUMBER | | 42. S/R VOUCHER NO. | |
| | | | | | | | | | |

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GENERAL INFORMATION

Amendment 0002 dated 06/06/2017 is hereby incorporated into the task order.

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|--------|------|---|--------|------|------------|------------|------|
| 7000 | R425 | SEA 06L Task 1 - Outfitting Program Management in accordance with section 3.2 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | |
| 700001 | R425 | SEA 06L Task 1 - Outfitting Program Management in accordance with section 3.2 of the SOW (O&MN,N) | | | | | |
| 700002 | R425 | SEA 06L Task 1 - Outfitting Program Management in accordance with section 3.2 of the SOW (O&MN,N) | | | | | |
| 700003 | R425 | SEA 06L Task 1 - Outfitting Program Management in accordance with section 3.2 of the SOW (O&MN,N) | | | | | |
| 700004 | R425 | SEA 06L Task 1 - Outfitting Program Management in accordance with section 3.2 of the SOW (O&MN,N) | | | | | |
| 7001 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Base Year In Accordance With Section 3.3 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | |
| 700101 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Base Year In Accordance With Section 3.3 of the SOW (O&MN,N) | | | | | |
| 700102 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Base Year In Accordance With Section 3.3 of the SOW (O&MN,N) | | | | | |
| 7002 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Base Year In Accordance With Section 3.4 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | |
| 700201 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering | | | | | |

| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|--------|------|---|--------|------|------------|------------|------------|
| | | Drawings): Base Year In Accordance With Section 3.4 of the SOW (O&MN,N) | | | | | |
| 700202 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Base Year In Accordance With Section 3.4 of the SOW (O&MN,N) | | | | | |
| 7003 | R425 | Task 4 - Material Management and Supply Support Operations: Base Year In Accordance With Section 3.5 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 700301 | R425 | Task 4 - Material Management and Supply Support Operations: Base Year In Accordance With Section 3.5 of the SOW (O&MN,N) | | | | | |
| 700302 | R425 | Task 4 - Material Management and Supply Support Operations: Base Year In Accordance With Section 3.5 of the SOW (O&MN,N) | | | | | |
| 700303 | R425 | Task 4 - Material Management and Supply Support (O&MN,N) | | | | | |
| 7004 | R425 | Task 5 - Information Management Support: Base Year In Accordance With Section 3.6 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 700401 | R425 | Task 5 - Information Management Support: Base Year In Accordance With Section 3.6 of the SOW (O&MN,N) | | | | | |
| 7005 | R425 | Task 6 - Traffic Management Support: Base Year In Accordance With Section 3.7 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 700501 | R425 | Task 6 - Traffic Management Support: Base Year In Accordance With Section 3.7 of the SOW (O&MN,N) | | | | | |
| 7006 | R425 | Task 7 - Human Capital Management and Logistics Competency: Base Year In Accordance With Section 3.8 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 7007 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Base Year In Accordance With Section 3.9 of the SOW (O&MN,N) | ██████ | █ | ██████████ | ██████████ | ██████████ |

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| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|--------|------|---|-----|------|-----------|-----------|------|
| 700701 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Base Year In Accordance With Section 3.9 of the SOW (O&MN,N) | | | | | |
| 7100 | R425 | Task 1 - Outfitting Program Management:Option I In Accordance With Section 3.2 of the SOW (Fund Type - TBD) Option | | | | | |
| 7101 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Option I In Accordance With Section 3.3 of the SOW (Fund Type - TBD) Option | | | | | |
| 7102 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Option I In Accordance With Section 3.4 of the SOW (Fund Type - TBD) Option | | | | | |
| 7103 | R425 | Task 4 - Material Management and Supply Support Operations: Option I In Accordance With Section 3.5 of the SOW (Fund Type - TBD) Option | | | | | |
| 7104 | R425 | Task 5 - Information Management Support: Option I In Accordance With Section 3.6 of the SOW (Fund Type - TBD) Option | | | | | |
| 7105 | R425 | Task 6 - Traffic Management Support: Option I In Accordance With Section 3.7 of the SOW (Fund Type - TBD) Option | | | | | |
| 7106 | R425 | Task 7 - Human Capital Management and Logistics Competency: Option I In Accordance With Section 3.8 of the SOW (Fund Type - TBD) Option | | | | | |
| 7107 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Option I In Accordance With Section 3.9 of the | | | | | |

| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|------|------|--|--------|------|------------|----------------------|------------|
| | | SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7200 | R425 | Task 1 - Outfitting Program Management: Option II In Accordance With Section 3.2 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ████████████████████ | |
| | | Option | | | | | |
| 7201 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Option II In Accordance With Section 3.3 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ████████████████████ | |
| | | Option | | | | | |
| 7202 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Option II In Accordance With Section 3.4 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ████████████████████ | |
| | | Option | | | | | |
| 7203 | R425 | Task 4 - Material Management and Supply Support Operations: Option II In Accordance With Section 3.5 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ████████████████████ | |
| | | Option | | | | | |
| 7204 | R425 | Task 5 - Information Management Support: Option II In Accordance With Section 3.6 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ████████████████████ | |
| | | Option | | | | | |
| 7205 | R425 | Task 6 - Traffic Management Support: Option II In Accordance With Section 3.7 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| | | Option | | | | | |
| 7206 | R425 | Task 7 - Human Capital Management and Logistics Competency: Option II In Accordance With Section 3.8 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ██████████ | ██████████ |
| | | Option | | | | | |
| 7207 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Option II In Accordance With Section 3.9 of the SOW (Fund Type - TBD) | ██████ | █ | ██████████ | ██████████ | ██████████ |

| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|------|------|---|-----|------|-----------|-----------|------|
| | | Option | | | | | |
| 7300 | R425 | Task 1 - Outfitting Program Management: Option III In Accordance With Section 3.2 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7301 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Option III In Accordance With Section 3.3 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7302 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Option III In Accordance With Section 3.4 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7303 | R425 | Task 4 - Material Management and Supply Support Operations: Option III In Accordance With Section 3.5 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7304 | R425 | Task 5 - Information Management Support: Option III In Accordance With Section 3.6 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7305 | R425 | Task 6 - Traffic Management Support: Option III In Accordance with Section 3.7 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7306 | R425 | Task 7 - Human Capital Management and Logistics Competency: Option III In Accordance with Section 3.8 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |
| 7307 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Option III In Accordance with Section 3.9 of the SOW (Fund Type - TBD) | | | | | |
| | | Option | | | | | |

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| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|------|------|--|--------|------|------------|----------------------|------------|
| 7400 | R425 | Task 1 - Outfitting Program Management: Option IV In Accordance with Section 3.2 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ████████████████████ | |
| 7401 | R425 | Task 2 - Life Cycle Logistics and Configuration Management Policies, Processes and Technologies: Option IV In Accordance with Section 3.3 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ████████████████████ | |
| 7402 | R425 | Task 3 - Technical Data Management (Technical manuals and Engineering Drawings): Option IV In Accordance with Section 3.4 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ████████████████████ | |
| 7403 | R425 | Task 4 - Material Management and Supply Support Operations: Option IV In Accordance with Section 3.5 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ████████████████████ | |
| 7404 | R425 | Task 5 - Information Management Support: Option IV In Accordance with Section 3.6 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ████████████████████ | |
| 7405 | R425 | Task 6 - Traffic Management Support: Option IV In Accordance with Section 3.7 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 7406 | R425 | Task 7 - Human Capital Management and Logistics Competency: Option IV In Accordance with Section 3.8 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ██████████ | ██████████ |
| 7407 | R425 | Task 8 - Independent Logistics Assessment Capability and Coordination: Option IV In Accordance with Section 3.9 of the SOW (Fund Type - TBD) Option | ██████ | █ | ██████████ | ██████████ | ██████████ |

For Cost Type / NSP Items

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| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost | Fixed Fee | CPFF |
|------|-----|--|-----|------|-----------|-----------|------|
| 7999 | | Not Separately Priced for data that is valid for all five years of the contract (Contract data Requirement List, CDRL) IAW section 3 of SOW. | 1.0 | LO | | | NSP |

For ODC Items:

| Item | PSC | Supplies/Services | Qty | Unit | Est. Cost |
|--------|------|--|-----|------|------------|
| 9000 | R425 | ODC's for Base Year; Not to exceed \$640,000.00 (O&MN,N) | 1.0 | LO | ██████████ |
| 900001 | R425 | ODC's for Base Year; Not to exceed \$640,000.00 (O&MN,N) | | | |
| 900002 | R425 | ODC's for Base Year; Not to exceed \$640,000.00 (O&MN,N) | | | |
| 9100 | R425 | ODC's Option Year I; Not to exceed \$630,000.00 (Fund Type - TBD) Option | 1.0 | LO | ██████████ |
| 9200 | R425 | ODC's Option Year II; Not to exceed \$640,000.00 (Fund Type - TBD) Option | 1.0 | LO | ██████████ |
| 9300 | R425 | Option Year III; Not to exceed \$410,000.00 (Fund Type - TBD) Option | 1.0 | LO | ██████████ |
| 9400 | R425 | Option Year IV; Not to exceed \$410,000.00 (Fund Type - TBD) Option | 1.0 | LO | ██████████ |

HQ B-2-0004 EXPEDITING CONTRACT CLOSEOUT (NAVSEA) (DEC 1995)

(a) As part of the negotiated fixed price or total estimated amount of this contract, both the Government and the Contractor have agreed to waive any entitlement that otherwise might accrue to either party in any residual dollar amount of \$500 or less at the time of final contract closeout. The term "residual dollar amount" shall include all money that would otherwise be owed to either party at the end of the contract, except that, amounts connected in any way with taxation, allegations of fraud and/or antitrust violations shall be excluded. For purposes of determining residual dollar amounts, offsets of money owed by one party against money that would otherwise be paid by that party may be considered to the extent permitted by law.

(b) This agreement to waive entitlement to residual dollar amounts has been considered by both parties. It is agreed that the administrative costs for either party associated with collecting such small dollar amounts could exceed the amount to be recovered.

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HQ B-2-0007 LIMITATION OF COST OR LIMITATION OF FUNDS LANGUAGE

The clause entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF FUNDS" (FAR52.232-22), as appropriate, shall apply separately and independently to each separately identified estimated cost.

HQ B-2-0015 PAYMENTS OF FEE(S) (LEVEL OF EFFORT - ALTERNATE 1) (NAVSEA) (MAY 2010)

(a) For purposes of this contract, "fee" means "target fee" in cost-plus-incentive-fee type contracts, "base fee" in cost-plus-award-fee type contracts, or "fixed fee" in cost-plus-fixed fee type contracts for level of effort type contracts.

(b) The Government shall make payments to the Contractor, subject to and in accordance with the clause in this contract entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE", (FAR 52.216-10), as applicable. Such payments shall be submitted by and payable to the Contractor pursuant to the clause of this contract entitled "ALLOWABLE COST AND PAYMENT" (FAR 52.216-7), subject to the withholding terms and conditions of the "FIXED FEE" or INCENTIVE FEE" clause, as applicable, and shall be paid at the hourly rate(s) specified above per man-hour performed and invoiced. Total fee(s) paid to the Contractor shall not exceed the fee amount(s) set forth in this contract. In no event shall the Government be required to pay the Contractor any amount in excess of the funds obligated under this contract.

HQ B-2-0020 TRAVEL COSTS - ALTERNATE I (NAVSEA) (DEC 2005)

(a) Except as otherwise provided herein, the Contractor shall be reimbursed for its reasonable actual travel costs in accordance with FAR 31.205-46. The costs to be reimbursed shall be those costs accepted by the cognizant DCAA.

(b) Reimbursable travel costs include only that travel performed from the Contractor's facility to the worksite, in and around the worksite, and from the worksite to the Contractor's facility.

(c) Relocation costs and travel costs incident to relocation are allowable to the extent provided in FAR31.205-35; however, Contracting Officer approval shall be required prior to incurring relocation expenses and travel costs incident to relocation.

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(d) The Contractor shall not be reimbursed for the following daily local travel costs: (i) travel at U.S. Military Installations where Government transportation is available, (ii) travel performed for personal convenience/errands, including commuting to and from work, and (iii) travel costs incurred in the replacement of personnel when such replacement is accomplished for the Contractor's or employee's convenience.

HQ-B-2-0021 CONTRACT SUMMARY FOR PAYMENT OFFICE (COST TYPE) (NAVSEA) (FEB 1997)

This entire task order is cost-type.

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SECTION C DESCRIPTIONS AND SPECIFICATIONS

1. LOGISTICS AND FINANCIAL MANAGEMENT SERVICES IN SUPPORT OF SEA 06.

1.1. SCOPE: The contractor shall provide a variety of logistics, financial and ministerial support services pertaining to the outfitting of new construction and active Fleet units and all aspects of Life-Cycle Logistics across the Naval Sea Systems (NAVSEA) enterprise and affiliated Program Executive Offices (PEOs), with the exception of Naval Nuclear Propulsion managed by SEA 08. Business areas encompassed include budget management, financial management, logistics management, program management, configuration management, technical data management, supply operations management, human capital management, material management, competency domain leadership, and direct fleet support to assist the Acquisition and Commonality Directorate (SEA 06) Program Offices to meet their functional responsibilities to the Navy.

More particularly, for the Logistics Readiness and Analysis (LR&A) Division (SEA 06L1), the Logistics Data Architecture (LDA) Division (SEA 06L2), the Logistics Competency Domain Management Division (SEA 06L3) and the Supplier Product Quality (SPQ) Department (SEA 06P) contractor program management and Subject Matter Expert (SME) technical support services are required in the areas of configuration management, technical data management, logistical and technical management, program management planning, logistics data architecture, configuration status accounting, material management, shipboard logistics program management, business improvements for acquisition programs, life-cycle management, new ship construction, business operations/improvement, assisting in developing an approach in identifying sparing risk, identifying commonalities across systems, assisting in developing an approach in identifying sparing risk, identifying commonalities across systems, assisting in coordination of logistics forums, developing sustainment plans, and developing methods for sharing information across all PEOs, Navy Modernization Program, Foreign Ship Transfer Program, Human Capital Management and Supplier Product Quality and Counterfeit Material Management.

For the Maritime Outfitting Resource Management Division (SEA 06L4), support services will focus on the successful development and management of Outfitting (O/F) Program requirements for new construction and active Fleet units in order to maintain a high rate of operational readiness for all Fleet units. Included in SEA 06L4's effort is support for outfitting budgets (Ships Construction, Navy (SCN), Other Procurement , Navy (OPN), Weapons Procurement, Navy (WPN) and Operations and Maintenance, Navy (O&MN) budgets) and outfitting material support policies and procedures; and the update and maintenance of government-owned outfitting related logistics IT systems such as the Budget Planning System (BPS) and the Real-time Outfitting Material Information System-Material Management System (ROMIS-MMS). The awardee will support NAVSEA Logistics Directorate (SEA 06L) in logistics matters involving Naval Supply Systems Command (NAVSUP), Naval Supply Systems

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Command Weapon Systems Support (NAVSUP WSS), Naval Sea Logistics Center (NSLC), PEOs and other stakeholders in optimizing logistics resources and realizing process efficiencies.

The contractor shall not make final decisions or agreements on behalf of the Government nor perform any inherently governmental functions. The contractor shall not officially represent the Government nor appear to represent the Government in performance of these contract requirements.

1.2. BACKGROUND: NAVSEA Logistics Department (SEA 06L) is comprised of four (4) divisions each with unique logistics and financial responsibilities. They are the Logistics Readiness and Analysis Division (SEA 06L1), the Logistics Data Architecture Division (SEA 06L2), the Logistics Competency Domain Management Division (SEA 06L3) and the Maritime Outfitting Resource Management Division (SEA 06L4). Contract support services are sought for SEA 06L1, SEA 06L2, SEA 06L3, SEA 06L4 and SEA 06P programs. SEA 06L1 and SEA 06L2 functional responsibilities focus on maintaining continuity of ship design, systems engineering and related cost and readiness factors. Overall, program efforts are responsible for providing support and assistance in monitoring factors related to technical performance, productivity, operability and supportability of configuration and technical data management, and support to the development and execution of common strategies and approaches to weapon systems life-cycle logistics. SEA 06L4 is the Navy's Outfitting Program Manager (PM), with responsibilities for Outfitting Program policy, procedures, systems, and processes, as well as programming, budgeting, and execution of the OPN, WPN, SCN spares requirements for Outfitting support. SEA 06L4 also manages several O&MN budgets to support division operations and programs, the Post Delivery SCN accounts. SEA 06P is NAVSEA's Supplier Product Quality and Counterfeit Materiel Manager. These tasks require the contractor to bring together the right group of experienced, proven experts in both Financial and Logistics Management disciplines to assist with the overall management and execution of SEA 06 programs in the areas mentioned above.

1.3 Place of Performance

The primary places of performance are the Washington Navy Yard and Contractor facility, Washington DC. The contractor facility must be local to the Washington Navy Yard. Local, as stated here, means within 50-mile commuting distance to the Washington Navy Yard. Additionally, a contractor representative will be located on-site at Naval Surface Forces Headquarters, San Diego; and Naval Surface Forces Atlantic, Norfolk, VA; and five at Naval Sea Logistics Center, Mechanicsburg, PA (NSLC).

1.4. TRAVEL: Travel in support of NAVSEA Logistics Directorate (SEA06L) logistics business areas will be required on an as required basis and dependent on the business area involved for this effort. Travel may be CONUS or OCONUS locations or involve fleet visits for the purpose of meetings, conferences, or to conduct ship audits/validations. Technical Instructions (TI) will be issued prior to any approved travel. Travel locations include the following: Mechanicsburg, PA, San Diego, CA, Pearl Harbor, HI, Norfolk, VA, Keyport, WA, Portsmouth, NH, Panama City, FL, Philadelphia, PA, Wallops Island, VA, Moorestown, NJ,

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Washington DC, Bath ME, New London CT, Puget Sound, WA, Baltimore, MD, Bahrain, Yokosuka. All travel shall be preapproved by the Contracting Officer's Representative (COR) and be in accordance with the Federal Travel Regulations (FTR) for travel in the contiguous United States and in accordance with the Joint Travel Regulations (JTR) for travel in Alaska, Hawaii, and outlying areas of the United States, as well as the Federal Acquisition Regulation (FAR) 31.205-46. In the event of any travel to areas not covered by the FTR or JTR, it shall be in accordance with the Standard Regulations.

1.5. PERSONNEL QUALIFICATIONS: The contractor shall provide a suitable mix of personnel with the education, demonstrated skills and experience necessary to perform the tasks described in the Statement of Work (SOW). SEA06 requests resumes for all prospective key personnel. The minimum requirements for key labor are identified in Section C, Clause IHEODTD17 below.

2. APPLICABLE DOCUMENTS: The below identified standards are essential to ensuring services and deliverables provided adhere to the basic logistics tenets. Contractor support shall adhere to these standards throughout performance of this SOW. The government reserves the right to adjust this list as necessary during performance (adding or deleting identified standards). These standards can be found on the various .mil domain World Wide Web sources such as <http://www.dtic.mil/whs/directives/corres/ins1.html>, and will be provided as Government Furnished Information upon award of this effort.

Reference documents.

- a. DOD 5000.02 Operation of Defense Acquisition
- b. MIL-TMSS-38784 with slash sheets Technical Manuals, Technical, General Style and Format
- c. MIL-Spec-961 Defense Program-Unique Specification Format and Content
- d. MIL Spec-962- Defense Standards Format and Content
- e. MIL-HDBK-967- Defense Handbooks Format and Content
- g. MIL-HDBK-61- Configuration Management Guidance
- h. EIA 649 – National Consensus Standard for Configuration Management
- i. NAVSEA Technical Specification 9090-700 series Ship Configuration Logistics Support Information System (SCLISIS)
- j. MIL-STD-31000 – Technical Data Packages (TDPs)
- k. ANSI Y14.100- Engineering Drawing Practices
- l. ANSI Y14-34- Associated Lists
- m. ANSI Y14.35 – Revision of Engineering Drawing and Associated Documents

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n. SECNAVINST 4440.33 (series) Operating Materials and Supplies-Accountability and Control

o. NAVSEAINST 4440.24 (series) Sponsor Owned Material (SOM) Management.

p. NAVSEA 0948-LP-045-7010 Materiel Control Standard

q. SECNAVINST 4855.20 Counterfeit Materiel Prevention

3. REQUIREMENTS

3.1. GENERAL.

3.1.1 ENTERPRISE-WIDE CONTRACTOR MANPOWER REPORTING APPLICATION (ECMRA)

The contractor shall report contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract via a secure data collection site.

Contracted services excluded from reporting are based on Product Service Codes (PSCs). The excluded PSCs are:

(1) W, Lease/Rental of Equipment;

(2) X, Lease/Rental of Facilities;

(3) Y, Construction of Structures and Facilities;

(4) D, Automatic Data Processing and Telecommunications, Information Technology (IT) and Telecom- Telecommunications Transmission (D304) and Internet (D322) ONLY;

(5) S, Utilities ONLY;

(6) V, Freight and Shipping ONLY.

The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

3.1.2 KICK-OFF MEETING

The Contractor shall schedule, coordinate, and conduct a Kick-Off Meeting through the COR at a location approved by the Government within five (5) business days of Task Order Award (TOA). The meeting will provide an introduction between the Contractor personnel and Government personnel who will be involved with the task order. The meeting will provide the opportunity to discuss transition, technical, management, security, administrative, travel authorization, reporting, and invoicing procedures. At a minimum, the attendees shall include all

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key Contractor personnel, representatives from the directorates, other key Government personnel, and representatives of the Contracting Activity.

3.1.3 TRANSITION

The Contractor will be granted at a minimum ten (10) business days and a maximum of one (1) month after contract award to assist in the transition from the incumbents. At the conclusion of the transition period, the Contractor shall assume full responsibility for the scope of work identified in this contract. (A007, DI-MGMT-80790)

The Contractor must work with the Government and other Contractor(s) thirty (30) days prior to the end of the Period of Performance of the contract to ensure a seamless transition. In addition, the Contractor shall, not less than 30 days before completion of performance of services on this contract, furnish the Contracting Officer with a list of the names of all service employees working under this contract and its subcontracts at the time the list is submitted.

3.2. TASK 1: OUTFITTING (O/F) PROGRAM MANAGEMENT.

3.2.1. OUTFITTING FINANCIAL MANAGEMENT SUPPORT.

3.2.1.1. FINANCIAL MANAGEMENT SUPPORT of Outfitting Spares Requirements Determination and Budget Formulation Processes.

3.2.1.1.1. The contractor shall provide financial management support for the SEA 06L SCN Outfitting and Post Delivery Account, OPN/WPN Spares, and related O&MN requirements determination processes. To that end, the contractor shall support SEA 06L interfaces with NAVSUP, NAVSUP WSS, NSLC, PEOs, program offices, and other stakeholders. Support shall include, data gathering, analysis, recommended program strategies, requirements determination recommendations, and other related financial management efforts. (A003, DI-MGMT-81928; A005, DI-MISC-80048; A006, DI-MISC-80508B; A009, OT-17-20123)

(Note: A003 applies to SOW PARAs. 3.2.1.1.1. thru 3.9.1.3.)

(Note: A005 applies to SOW PARAs. 3.2.1.1.1. thru 3.8.1.2.)

(Note: A006 applies to SOW PARAs. 3.2.1.1.1. thru 3.5.2.6.)

3.2.1.1.2. The contractor shall provide financial management assistance to SEA 06L program managers in the area of SCN Outfitting, Post Delivery, and First Destination Transportation (OF/PD/FDT) budget exhibits (e.g. P-29, P29A, P-30, P30A and P-40) during the three annual budget cycles: Department of the Navy (DoN), Office of the Secretary of Defense (OSD), and the President's Budget (PB), as well as Mid-Year Review exhibits. The contractor shall review and analyze official budget controls, hull specific profiles and prior year obligation data to support preparation of draft budget exhibits; as well as, perform data entry of SEA 06L approved draft exhibit data into the Procurement Budget Justification Documents (PDOCS) System.

3.2.1.1.3. The contractor shall provide assistance to SEA 06L in responding to inquiries from

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SEA 01, Chief of Naval Operations (OPNAV) and Assistant Secretary of the Navy (Financial Management & Comptroller) Financial Management Branch (FMB).

3.2.1.1.4. The contractor shall provide financial management assistance during the annual mid-year review conducted by FMB. Review and analyze SCN OF/PD prior year obligation, current year allocation and obligation data, President's Budget exhibit allocations vs. current requirements, and changes in Delivery and Post Shakedown Availability (PSA) Start Dates for execution reporting purposes. The contractor shall assist in drafting and compilation of responses to follow-up questions from FMB related to mid-year exhibits.

3.2.1.1.5. The contractor shall assist SEA 06L with coordination of the semi-annual Program Support Data (PSD) update.

3.2.1.1.6. The contractor shall provide quality assurance recommendations of PSD sheets, including direct interface with PEOs, PMs, and Participating Managers (PARMs). (A008, DI-QCIC-81794)

3.2.1.1.7. The contractor shall perform functional analysis of PSD process.

3.2.1.1.8. The contractor shall provide support during the three budget cycles as required for SEA 06L managed appropriations.

3.2.1.1.9. The contractor shall provide financial review and ministerial support to SEA 06L in support of financial requirements, data calls, program reviews, conferences and meetings for all SEA 06L appropriations. (A001, DI-ADMIN-81249B; A002, DI-ADMIN-81373)

3.2.1.1.10. The contractor shall perform analysis services for SEA 06L related spares programs. Such services shall include: analyzing changes between budget cycles, Baseline Assessment Memorandum (BAM) reviews, Resource Sponsor (RS) allocations, and requirements vs. funding or assessment deltas and other related financial management efforts.

3.2.1.1.11. The contractor shall provide support to SEA 06L in the area of draft white papers, point papers, reclamation, program presentations, and program highlights/summaries. (A004, DI-ADMIN-89605; A010, OT-17-20124; A011, OT-17-20125; A012, OT-17-20127; A013, OT-17-20128; A014, OT-17-20129; A015, OT-17-20130)

3.2.1.2. FINANCIAL MANAGEMENT SUPPORT of Outfitting Program Financial Execution and Metrics

3.2.1.2.1. The contractor shall provide financial management support to include assisting SEA 06L's development of funding strategies, budget initiatives support, and interfaces with NAVSEA/PEO program offices and the Navy financial community (OPNAV, FMB, OSD, and Congressional budget committees). (A010 thru A015)

3.2.1.2.2. The contractor shall provide financial technical assistance and support to identify and resolve Unliquidated Obligations and Outstanding Commitments impacting funding reconciliation. The contractor shall liaison with other Program Offices and points of contact to

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assist in monitoring obligation status.

3.2.1.2.3. The contractor shall perform analysis of financial data from, but not limited to, the following systems: Navy Enterprise Resource Planning (Navy ERP), Standard Accounting and Reporting System (STARS), Budget Planning System (BPS), and Program Support Data (PSD) Automated Reporting and Tracking System (PARTS), as well as pertinent the Department of Defense (DoD), DoN/Secretary of the Navy (SECNAV), and NAVSEA financial web sites such as Program Budget Information System (PBIS) and the Justification Management System (JMS).

3.2.1.2.4. The contractor shall provide support to SEA 06L in support of Naval Audit Services, General Accounting Office (GAO), Inspector General Office, and Congressional tasks and inquiries.

3.2.1.2.5. The contractor shall assist in the development, maintenance and reporting of SEA 06L financial metrics and measures of effectiveness.

3.2.1.2.6. The contractor shall coordinate and support SEA 06L budget exhibits and data calls. (A009, OT-17-20123)

3.2.2. OUTFITTING LOGISTICS MANAGEMENT SUPPORT.

3.2.2.1. LOGISTICS MANAGEMENT SUPPORT of Outfitting Program Execution and Validation, and Logistics Metrics.

3.2.2.1.1. The contractor shall provide technical assistance with the management and execution of SEA 06L Outfitting programs. The contractor shall assist SEA 06L in analyzing and formulating outfitting policy, OPN/SCN/WPN requisition validation and Interim Supply Support (ISS) reviews. (A012, OT-17-20127)

3.2.2.1.2. The contractor shall provide logistics outfitting support to NSLC, Mechanicsburg related to SEA 06L responsibilities for Outfitting Program policy, procedures, systems, and processes.

3.2.2.1.3. The contractor shall establish an experienced logistics team within 50-mile commuting distance to NSLC, Mechanicsburg, PA to provide all necessary logistics support services for the Outfitting Hi Value Review Process, Outfitting Requisition Control and Accounting System (ORCAS) and Configuration Data Manager's Database Open Architecture (CDMD-OA).

3.2.2.1.4. As part of the Hi Value Review program, the contractor shall provide services to support ORCAS flow on all applicable outfitting requisitions, metrics, and files maintained in ORCAS, Information Management for the 21st Century (INFORM21); and validate, query, and identify discrepancies.

3.2.2.1.5. The contractor shall provide functional expertise on the OPN/SCN/WPN Outfitting processes. In addition, the contractor shall utilize ORCAS, DoD email, and Web Visual Logistics Information Processing System (WEBVLIPS), performing status checks and requisition validations. The contractor shall also assist with expediting high priority requisitions from the Fleet and Supervisors of Shipbuilding (SUPSHIPS).

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3.2.2.1.6. The contractor shall coordinate development and input of emergent OPN/SCN/WPN Outfitting weapon system requisition data within ORCAS. In addition, the contractor will coordinate any issue associated with Outfitting requisitions with the respective activity.

3.2.2.1.7. The contractor shall provide coordination and analysis services for the Outfitting No Money (NM) file. The contractor shall obtain and provide NM file analysis including: reporting, historical trends, current status.

3.2.2.1.8. The contractor shall assist SEA 06L with the ORCAS database flow on all applicable Outfitting requisitions, provide timeline and requisition processing metrics, and perform comparisons of the requisitions against all other databases/traps such as Push Material Inventory Control System (PMICS), Maintenance Assist Modules (MAMs), special NAVSEA Hold, NM and No Asset (NA) file. The contractor shall provide recommendations on the validity of data provided in ORCAS reports.

3.2.2.1.9. The contractor shall provide training and support to NAVSEA and applicable customers who use ORCAS for status, obligation and expenditure data.

3.2.2.1.10. The contractor shall provide ORCAS data to NAVSEA and NAVSEA customers for special reporting requirements.

3.2.2.1.11. The contractor shall assist with the development, distribution, and analysis of Outfitting Program metrics; provide technical and analytical support in researching, data gathering, analysis, and preparation of metric packages, utilizing NAVSEA measurement tools (e.g. INFORM21 and Navy ERP).

3.2.2.1.12. The contractor shall draft, review, and prepare for release, naval messages using ORCAS to supply activities with reasons for cancellation of CA-status Outfitting requisitions, as required.

3.2.2.1.13. The contractor shall upload trap information into ORCAS.

3.2.2.2. LOGISTICS MANAGEMENT SUPPORT of Outfitting Program Business Processes.

3.2.2.2.1. The contractor shall provide general Outfitting management and business support services to facilitate process improvements to SEA 06L programs in coordination with Naval Supply Systems Command (NAVSUP), Naval Supply Systems Command Weapon Systems Support (NAVSUP WSS), Naval Sea Logistics Center (NSLC), PEOs, program offices and other stakeholders through research, analysis and recommendations on initiatives for improvement and resolution of outfitting issues impacting active outfitting processes.

3.2.2.2.2. The contractor shall provide Outfitting program management support to update, and maintain current, the SCN and OPN/WPN Navy Outfitting Policy (NOP) Manuals.

3.3. TASK 2: LIFE CYCLE LOGISTICS AND CONFIGURATION MANAGEMENT POLICIES, PROCESSES AND TECHNOLOGIES.

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3.3.1. SHIP CONFIGURATION AND LOGISTICS SUPPORT INFORMATION SYSTEMS (SCLISIS) VALIDATION/AUDIT SUPPORT.

3.3.1.1. The contractor shall plan, propose and execute SCLISIS Validation/Audit service support to the NAVSEA Configuration Program Manager to ensure that the program achieves its performance objectives and provides a method for monitoring and comparing actual performance against goals. Support shall include, but not be limited to, the following:

a. Executing plans for conducting SCLISIS Validations/Audits on Contiguous United States (CONUS) and Outside the Contiguous United States (OCONUS) fleet/shore units (for OCONUS audits/validations, the contractor shall ensure all personnel have the applicable level of Anti-terrorism training and obtain appropriate country clearances prior to travel).

b. Utilizing toolset as prescribed by SEA 06L policies.

c. Commencing audits within 10 days of tasking for single directed validations.

d. Maintaining a schedule of validations to be performed.

e. Adhering to the schedule for 90% of scheduled events. (A006, DI-MISC-80508B; B003, DI-MGMT-81775; B004, DI-MGMT-81173; B005, DI-SESS-81646; B006, DI-MGMT-81778).

3.3.1.2. The contractor shall coordinate scheduling of ships to be validated and/or audited in support of Integrated Logistics Support (ILS) with the appropriate Fleet Forces Command (FFC), SEA 06L, Ships Program Manager, Configuration Data Manager (CDM) and Ship's Force.

3.3.1.3. The contractor shall schedule configuration audits/validation with the ship's command staff personnel and deliver completed ship visit requests to waterfront security personnel in accordance with Department of Defense Contract Security Classification Specification, DD Form 254.

3.3.1.4. The contractor shall conduct database maintenance validations as required relative to maintaining SEA 06L IT systems current and accurate, as directed by SEA 06L.

3.3.1.5. During audits, the contractor shall notify the CDM of configuration and alteration discrepancies daily, allowing ample time for resolution of disagreements prior to final acceptance and processing of failed audit.

3.3.1.6. The contractor shall conduct in-briefs and out-briefs with ship's force personnel to ensure ship's command staff is informed of the scope of work to be accomplished during the audit/validation process. Upon completion of the configuration validation/audit, the contractor shall conduct out-briefs with ship's force personnel.

3.3.1.7. The contractor shall collect and maintain metrics of validation/audit efforts as required/directed by SEA06L. These metrics will be provided to SEA 06L within five days of tasking.

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3.3.1.8. The contractor shall conduct a minimum of 40 audits/validations of ships per year under this task unless constrained by limitation of funds.

3.3.2. SHIP SELF-VALIDATION AND AUDIT SUPPORT.

3.3.2.1. The contractor shall provide Ship Self-Validation and Audit support services to the NAVSEA Configuration Program Manager to ensure that the program achieves its goals and objectives. Support shall include, but not be limited to, the following:

a. Performing shipboard visits to assist in setting up a validation program and clarify any discrepancies noted. The contractor shall perform these visits within five days of tasking.

b. Building work files (In accordance with (IAW) Tech Spec 9090-700 Series) and processing them up to Configuration Data Manager Database-Open Architecture (CDMD-OA), IAW Technical Specification 90907-700 Series, Part B. (B003, DI-MGMT-81775; B004, DI-MGMT-81173; B005, DI-SESS-81646; B006, DI-MGMT-81778)

3.3.3. CONFIGURATION READINESS METRICS. (B001, DI-MGMT-81776, B002, DI-MGMT-81774)

3.3.3.1. The contractor shall monitor, investigate and analyze ship configuration accuracy and supply readiness metrics to identify potential detrimental impacts on ship readiness; including ship Coordinated Shipboard Allowance List (COSAL) effectiveness using the SCLISIS Technical Specification 9090.700 Series as guidance.

3.3.3.2. The contractor shall perform trend analysis to resolve fleet readiness issues.

3.3.4. LIFE-CYCLE LOGISTICS PROGRAM MANAGEMENT AND PRODUCT QUALITY MANAGEMENT.

3.3.4.1. The contractor shall provide program management support in the implementation, maintenance, and management of multiple programs that encompass life-cycle logistics; including, but not limited to, Performance Based Logistics (PBL), Diminishing Manufacturing Sources and Material Shortages (DMSMS), Configuration Management, Integrated Data Environment (IDE), Automated Information Technology (AIT), Item Unique Identification (IUID), Integrated Product Data Environment (IPDE), and Radio Frequency Identification (RFID) and Supplier Product Quality, and Counterfeit Material Management. (A006, DI-MISC-80508B; A008, DI-QCIC-81794)

3.3.4.2. The contractor shall organize and coordinate all assigned project activities as required by SEA 06 (including industry interfaces).

3.4. TASK 3: TECHNICAL DATA MANAGEMENT.

3.4.1. TECHNICAL DATA MANAGEMENT SUPPORT.

3.4.1.1. The contractor shall provide program management support for NAVSEA 06L in the development, alignment and implementation of policy for the definition, development,

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distribution and disposal lifecycle processes for technical data products within SEA 06L2. Technical products include, but are not limited to, Operational Sequencing Systems, Technical Manuals, and Engineering Drawings.

3.4.1.2. The contractor shall provide programmatic support to assist with the development of policy for the planning, acquisition, and lifecycle management of Technical Data Packages to support acquisition and usage of technical data products.

3.4.1.3. The contractor shall provide support to initiate, coordinate, assist, attend and participate in meetings related to technical data and technical data management. (A001, DI-ADMIN-81249B; A002, DI-ADMIN-81373)

3.5. TASK 4: MATERIAL MANAGEMENT AND SUPPLY SUPPORT OPERATIONS.

3.5.1. OPERATING MATERIALS AND SUPPLIES (OM&S) MANAGEMENT SUPPORT.

3.5.1.1. The contractor shall perform technical analysis in support of NAVSEA enterprise material and logistics support programs.

3.5.1.2. The contractor shall develop and maintain metrics derived from field activity inputs, pertaining to NAVSEA material management programs. Programs supported include, but are not limited to, Operating Materials and Supplies (OM&S), Total Asset Visibility (TAV), and Service Wide Transportation (SWT).

3.5.1.3. The contractor shall provide program management support in the updating of program policy, procedures for control, visibility and access to OM&S. The contractor shall provide recommendations and support in the development of associated implementation desk guides, instructions, directives, and Memorandums of Agreement (MOAs), as required.

3.5.1.4. The contractor shall provide support in the updating and execution of NAVSEA OM&S policies, procedures, business rules and guidance.

3.5.1.5. The contractor shall provide support to initiate, coordinate, assist, attend and participate in OM&S meetings, Integrated Process Teams (IPTs), site assist visits and other forums to support the various facets of the OM&S transition into the Navy ERP system. (A002, DI-ADMIN-81373)

3.5.1.6. The contractor shall update SEA 06L's TAV input.

3.5.1.7. The contractor shall monitor and coordinate field activity OM&S data reporting via the electronic Data Collection Instrument (DCI) to the Navy's quarterly and annual financial statements or via Navy ERP standard reports. The contractor shall attend meetings to discuss OM&S and DCI issues, as required.

3.5.1.8. The contractor shall prepare agendas, and take and promulgate minutes for SEA 06L Material Management Support meetings and conferences. The contractor shall collect and maintain updates to outstanding action items. (A002, DI-ADMIN-81373, A004, DI-ADMIN-89605)

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3.5.1.9. The contractor shall provide management support in the review and update of NAVSEA material management instructions and directives, including tasking letters, produced under the authority of SEA 06L.

3.5.1.10. The contractor shall support OM&S sustainment operations and warehouse efficiency, effectiveness and reutilization initiatives. The contractor shall propose and assess, as directed, any process improvements that will assist in the areas of quality of records, material accountability and risk management; to include inventory schedules, cost estimates and conducting sampling statistics.

3.5.1.11. The contractor shall support the documentation and write-up of the Material Management Support portion of field activity reports; including, but not limited to, reports for Command Performance Inspections (CPIs), OM&S assist visits, and OM&S pre-Audit Visits.

3.5.1.12. The contractor shall provide support for the conversion of OM&S from legacy systems to Navy ERP. Support includes, but is not limited to:

a. Conducting wall to wall physical inventories and validation of OM&S inventory/physical validation of Sponsor Owned Material (SOM).

b. Accomplish data cleansing and coordination of data transfer. Cleanse records/legacy data ensuring (only) valid records are provided for upload into Navy ERP.

c. Provide OM&S conversion tool systems support to sites, ensuring sites are properly trained in the issue of the tool and requirements to maintain material until actual conversion. Inventory tool is used to update files and maintain accuracy until Navy ERP conversion.

d. Facilitate disposal, Demilitarization (DEMIL), and turn-in of excess material. Facilitate coordination of excess for disposal and ensure only active, valid records are provided for upload to Navy ERP.

3.5.1.13. The contractor shall provide data entry and data management support for OM&S Program.

3.5.1.14. The contractor shall provide technical and advisory support for NAVSEA OM&S Warehouses. This shall include warehouse optimization, material management processes, re-warehousing, proper use of storage aids, interpretation of current Navy warehousing policies and procedures and recommendations for warehouse management processes and execution.

3.5.1.15. The contractor shall provide OM&S Automated Information Technology (AIT) expertise and recommendations for effective OM&S management to include the Navy ERP AIT solution and interface with the Navy ERP AIT Program Office.

3.5.1.16. The contractor shall provide management support for OM&S warehouse transfers to provide an enterprise, central management approach to OM&S inventory and warehouse management.

3.5.1.17. The contractor shall provide support for ongoing Material Management Program

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initiatives in reference to white papers, point papers, program presentations, and program highlights/summaries.

3.5.2. SUPPLY SUPPORT OPERATIONS SUPPORT AND DIRECT FLEET SUPPORT.

3.5.2.1. The contractor shall provide program management support for the development of policies and procedures for management for Navy Cognizance (COG) Coded “2 Cog” classified items for the satisfactory continuity of supply support operations to the Fleet. This includes, but is not limited to, assisting in establishing procedures, objectives and milestones to provide quality material pertinent to the re-procurement engineering support agreement between NAVSEA, NAVSUP, PEO’s and In-Service Engineering Agents (ISEA).

3.5.2.2. The contractor shall provide support to initiate, coordinate, assist, attend and participate in various supply support operation related meetings for the NAVSEA and NAVSUP community. (A002, DI-ADMIN-81373)

3.5.2.3. The contractor shall provide direct Fleet analytical and technical support in developing, maintaining and enhancing ship/system acquisition and life-cycle sustainment policies, Outfitting and Material policies and processes including, but not limited to, Total Ownership Cost (TOC) Reduction initiatives at SEA 06L, NSLC, SYSCOMS and the Fleet. The contractor will embed an on-site representative within Commander, Naval Surface Forces Headquarters, San Diego, CA and within Commander, Naval Surface Forces Atlantic, Norfolk, VA respectively.

3.5.2.4. The contractor shall provide periodic updates for ship/system acquisition, life-cycle sustainment and TOC reduction initiatives.

3.5.2.5. The contractor shall provide technical support in developing, maintaining, and enhancing optimal outfitting delivery systems; including technical support for initial outfitting systems and processes at SEA 06L, NAVSUP WSS, PEOs, Program Offices and NSLC.

3.5.2.6. The contractor shall provide technical and analytical support in research, data collection, analysis and metrics interpretation. (As noted in 3.2.1.1.1., A006, DI-MISC-80508B applies to SOW PARAs. 3.2.1.1.1 thru 3.5.2.6.).

3.5.2.7. The contractor shall provide SEA 06L with technical support in developing and maintaining organizational contacts throughout the Navy logistics community to facilitate program management responsibilities.

3.5.2.8. The contractor shall provide technical and administrative support for Outfitting Program Management Reviews (PMRs) requirements; including, but not limited to, preparing draft agenda and minutes, obtaining updates to open items, and coordinating with NSLC, NAVSUP and SUP-WSS, as required.

3.5.2.9. The contractor shall provide SEA 06L assistance to standardize policies and processes in NAVSEA and across all Systems Commands (SYSCOMS) using the Virtual SYSCOM vision.

3.6. TASK 5: INFORMATION MANAGEMENT SUPPORT.

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3.6.1. OUTFITTING PROGRAM INFORMATION TECHNOLOGY (IT) SYSTEMS SUPPORT.

3.6.1.1. The contractor shall provide expert advice and technical assistance for the NAVSEA Budget Planning System (BPS).

3.6.1.2. The contractor shall provide technical assistance to SEA 06L, NAVSUP WSS, and PEO/Program Office users on BPS report generation capabilities.

3.6.1.3. The contractor shall provide support for the PSD Automated Reporting and Tracking System (PARTS) database in the form of technical advice/assistance to SEA 06L and Naval Sea Logistics Center Detachment Atlantic (NSLCDETLANT) PARTS managers working for SEA 06L. The contractor shall provide support for the PARTS Technical Committee.

3.6.1.4. The contractor shall update and maintain PSD Computer Based Training (CBT) modules.

3.6.1.5. The contractor shall assist in the development of an advanced PSD CBT training course. Curriculum will instruct participants on how to create and update PSDs. This support will include, but not be limited to developing instructional material, assisting in the test and evaluation of the course and incorporating changes in source material, as needed.

3.6.1.6. The contractor shall provide ORCAS database expertise, capable of manipulating the entire ORCAS database and shall obtain and provide historical trends as well as current stratifications by a variety of aspects, including ship, Type Commander (TYCOM), obligation history, and status history.

3.6.1.7. The contractor shall provide functional analysis and systems application development studies for key outfitting support tools such as ORCAS and PARTS/BPS projects. These analyses and studies shall include management level updates, assessments, and recommendations for NAVSEA.

3.6.1.8. The contractor shall provide recommendations to NAVSEA and NAVSUP representatives regarding ORCAS functionality in relation to the transition to Navy ERP as the Navy's overarching accounting and financial processing system.

3.6.1.9. The contractor shall provide support for Real-time Outfitting Management Information System-Material Management System (ROMIS-MMS) Central Design Agent (CDA) functions. This includes, but is not limited to the following:

- a. Implementation of regular Maintenance/Configuration Control Board (CCB) approved feedbacks
- b. Providing technical support
- c. Securing required IT certification
- d. Implementation of ROMIS-MMS at applicable sites
- e. Assisting in identification of future business process requirements for production site(s) and

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conversion of application to client server as well as source code modifications

f. Support for new implementations and design execution.

3.6.1.10. The contractor shall provide technical and administrative assistance for SEA 06L support systems located at SEA 06L, NSLC and other NAVSEA Field Activities.

3.6.1.11. The contractor shall provide systems documentation support to record SEA 06L sponsored systems maintenance and development efforts. (e.g., PARTS support, BPS documentation, mapping efforts to be compatible with PARTS, ROMIS documentation, and Business Case Analysis efforts for Interactive Computer Aided Provisioning System (ICAPS) documentation.)

3.6.1.12. The contractor shall provide assistance in maintaining Authority to Operate (ATO) letter current through the DoD Information Assurance Certification and Accreditation Process (DIACAP). Comply with all Navy Marine Corps Intranet (NMCI)/IT and Defense Information Systems Agency (DISA) Security Technical Implementation Guides (STIGS) such as: application development, firewall settings, best practices, Personally Identifiable Information (PII), etc. The contractor shall comply with all Information Assurance (IA) requests and compliance certification matters.

3.6.1.13. The contractor shall provide IT support for the interface and mapping of BPS with the PARTS, including how BPS relates to OPN/SCN Outfitting and OPN/WPN Initial spares budgets submission requirements as well as NAVSUP WSS BPS requirements.

3.6.1.14. The contractor shall provide support for the BPS Central Design Agent functions. This includes, but is not be limited to the following:

a. Maintaining current legacy BPS system.

b. Coordinating all network connections with SEA 06L and NSLC IT personnel for connecting to NSLC primary financial server in order to facilitate the real-time data exchange for sensitive outfitting requirements and budget data under the DISA IT infrastructure.

c. Assisting SEA 06L with all matters pertinent to BPS operation relative to new hardware/software or upgrades.

d. Maintaining and updating application source code and supporting developer documentation for SEA 06L software and upgrades. Provide such source code for customer source code repository.

e. Maintaining BPS application developer tools.

f. Developing and providing corrective fixes to BPS and developer tool software bugs.

g. Providing BPS database administration.

h. Providing BPS enhancements as directed by SEA 06L (reports, functionality).

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3.6.1.15. The contractor shall provide on-call Help Desk-type services fielded and forwarded by the Global Distance Support Center (GDSC) for BPS/ICAPS/PARTS for technical BPS related questions from SEA 06L, NAVSUP WSS, and PEO/Program Office users.

3.6.1.16. The contractor shall perform downloads of PARTS data into the BPS OPN Outfitting module at the request of NAVSUP WSS personnel and/or SEA 06L personnel.

3.6.1.17. The contractor shall provide PARTS/PSD technical change review for its impact to the BPS OPN Outfitting module.

3.6.1.18. The contractor shall generate and maintain Department of the Navy Application and Database Management System (DADMS) and Department of Defense Information Technology Portfolio Repository-Department of the Navy (DITPR-DoN) entries for BPS and its associated database server/tools.

3.6.1.19. The contractor shall ensure upload of new Obligation Work Limiting Date (OWLD) List data provided by SEA 01, occurring during each budget cycle, into the SCN Outfitting and Post Delivery BPS modules.

3.6.1.20. The contractor shall support SEA 06L response to emergent BPS data calls.

3.6.1.21. The contractor shall maintain computer hardware for BPS administration and troubleshooting (NMCI laptop).

3.6.1.22. The contractor shall provide application security upgrades as needed due to direction by U.S. Government (USG) entities received by SEA 06L.

3.6.1.23. The contractor shall maintain Computer Technology Industry Association (CompTIA) Security+ rating for system application and database administration.

3.6.1.24. The contractor shall provide systems support services to ensure that SEA 06L programs benefit from injection of the latest information technology to improve program capability.

3.7. TASK 6: TRAFFIC MANAGEMENT.

3.7.1. TRAFFIC MANAGEMENT PROGRAM SUPPORT.

3.7.1.1. The contractor shall oversee the transport of materials under NAVSEA cognizance to ensure said materials are shipped safely, securely, and on-time to meet the customer's demands for service; i.e. provide NAVSEA transportation support, as directed.

3.7.1.2. The contractor shall support SEA 06L in the development of NAVSEA materials transportation policy and implementing instructions.

3.7.1.3. The contractor shall attend to, and be responsible for, NAVSEA's material transportation interests at all forums, conferences, and symposiums, sponsored by United States Transportation Command (USTRANSCOM), Surface Distribution & Deployment Command (SDDC), DoD, Department of Transportation (DoT), and joint service component commands.

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3.7.1.4. The contractor shall perform gap analysis of changes to existing DoD, OPNAV, Deputy Assistant Secretary of Navy (DASN) Expeditionary Programs and Logistics Management (E&LM), NAVSUP, and NAVSEA policy and procedure manuals affecting the safe, secure, and efficient transport of materials.

3.7.1.5. The contractor shall support SEA 06L in support of NAVSEA end item equipment managers and Supervisor of Salvage and Diving (SUPSALV) Program Managers, In-Service Engineering Activities, and NAVSUP WSS inventory managers to develop new, more efficient procedures for packaging, handling, storing, and transporting Navy-owned materials and to ensure maximum utility of emerging materials transportation technological innovations.

3.7.1.6. The contractor shall monitor in-process materials transportation events world-wide to ensure optimum levels of safety, security, and efficiency and to ensure compliance with existing DoD, NAVSUP, NAVSEA and DoT regulations.

3.7.1.7. The contractor shall conduct material transportation policy and procedure reviews, technical assistance visits, and inspections at local shore commands for compliance with DoD regulations.

3.7.1.8. The contractor shall facilitate emergency shipments or urgent requirements by coordinating with various Military Airlift Command (MAC) Commanders, the SDDC, common carriers, and various military field activities. The contractor shall support arrangements for Special Assignment Airlift Missions.

3.7.1.9. The contractor shall provide management support to SEA 06L in the development, preparation and submission of responses to SWT Budget data calls and support NAVSEA in addressing SWT O&MN funded second destination Transportation Account Code (TAC) issues.

3.7.1.10. The contractor shall assist SEA 06L with the management and administration of first destination NAVSEA funded OPN and WPN TACs including monitoring TAC use, establishing new TACs, and preparation and submission of NAVSEA OPN and WPN TAC Budget data calls.

3.7.1.11. The contractor shall provide Syncada (DoD approved electronic freight transaction tracking and payment system once known as Power Track) OPN, WPN, SCN and O&MN financial manager TAC review support.

3.7.1.12. The contractor shall provide program management support for property control, usage reporting, and maintenance of all NAVSEA (and subordinate commands) owned and controlled intermodal containers and equipment.

3.7.1.13. The contractor shall provide management support in the review and update of all NAVSEA transportation instructions and directives, including tasking letters, produced under the authority of SEA 06L.

3.8. TASK 7: HUMAN CAPITAL MANAGEMENT AND LOGISTICS COMPETENCY.

3.8.1. HUMAN CAPITAL MANAGEMENT AND LOGISTICS COMPETENCY SUPPORT.

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3.8.1.1. The contractor shall provide program management support to SEA 06L with competency alignment and in the implementation of NAVSEA's Logistics Human Capital Strategy in support of the Human Capital Management plan; including recruitment and development efforts.

3.8.1.2. The contractor shall provide support for the Naval Acquisition Development Program (NADP) in the development and execution of Human Capital Management strategies.

(As noted in 3.2.1.1.1, A005, DI-MISC-80048 applies to SOW PARAs. 3.2.1.1.1 thru 3.8.1.2.)

3.8.1.3. The contractor shall provide program management support for Human Capital Management efforts; including, but not limited to, the following:

- a. Assisting in the development of strategies to engage the Logistics workforce.
- b. Assisting in the preparation of strategic communications such as newsletters and briefs for meetings.
- c. Assist in the performance of skills-gap analysis of competency requirements versus individual logistician skill level.
- d. Assist with identifying and the development of NAVSEA specific Logistics Competency advanced education computer based training courses.

3.8.1.4. The contractor shall provide support to SEA 06L's role as the Competency Domain Leader for Logistics for the NAVSEA Headquarters and Warfare Centers.

3.8.1.5. The contractor shall provide assistance in coordinating annual and bi-annual working group/training events.

3.8.1.6. The contractor shall provide support to initiate, coordinate, assist and complete numerous team meetings, attend and participate in the Department of the Navy Logistics Human Capital Strategy Working Group and the Defense Acquisition University Logistics Functional Integrated Product Team (FIPT).

3.9. TASK 8: INDEPENDENT LOGISTICS ASSESSMENT CAPABILITY AND COORDINATION.

3.9.1. INDEPENDENT LOGISTICS ASSESSMENT CAPABILITY AND COORDINATION SUPPORT.

3.9.1.1. The contractor shall provide overall integrated logistics assessment capability and coordination support pertaining to the evaluation of current Independent Logistics Assessment (ILA) and Sustainment Assessment (SA) processes.

3.9.1.2. The contractor shall provide management support to SEA 06L in support of NAVSEA and affiliated PEOs by supporting logistics assessments, maintaining a historical database library, and performing assessments of NAVSEA systemic issues as it relates to adequacy of logistics assessment policy.

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3.9.1.3. The contractor shall evaluate the effectiveness of ILA processes and techniques annually. (A003, DI-MGMT-81928 – as noted in 3.2.1.1.1., A003 applies to SOW PARAs. 3.2.1.1.1. thru 3.9.1.3)

4.0 Non-Disclosure Agreements

The Non-Disclosure Agreement Form (Attachment 7) shall be completed by all Contractor personnel performing on the Task Order and a copy shall be provided to the Contracting Officer's Representative identified in SECTION G. These forms shall be completed within fifteen (15) days of Task Order Award or from date of hire, whichever is earlier.

ACRONYM LIST

AIT: Automated Information Technology

ATO: Authority to Operate

BAM: Baseline Assessment Memorandum

BPS: Budget Planning System

CBT: Computer Based Training

CCB: Configuration Control Board

CDA: Central Design Agent

CDM: Configuration Data Manager

CDMD-OA: Configuration Data Manager's Database Open Architecture

COG: Cognizance

CompTIA: Computer Technology Industry Association

CONUS: Contiguous United States

COR: Contracting Officer's Representative

COSAL: Coordinated Shipboard Allowance List

CPIs: Command Performance Inspections

DADMS: Department of the Navy Application and Database Management System

DASN: Deputy Assistant Secretary of Navy

DCI: Data Collection Instrument

DEMIL: Demilitarization

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DIACAP: DoD Information Assurance Certification and Accreditation Process

DISA: Defense Information Systems Agency

DITPR-DON: Department of Defense Information Technology Portfolio Repository-
Department of the Navy

DMSMS: Diminishing Manufacturing Sources and Material Shortages

DoD: Department of Defense

DoN: Department of the Navy

DoT: Department of Transportation

ECMRA: Enterprise-Wide Contractor Manpower Reporting Application)

E&LM: Expeditionary Programs and Logistics Management

FDT: First Destination Transportation

FFC: Fleet Forces Command

FIPT: Functional Integrated Product Team

FMB: Assistant Secretary of the Navy (Financial Management & Comptroller) Financial
Management Branch

FTR: Federal Travel Regulations

FY: Fiscal Year

GAO: General Accounting Office

GDSC: Global Distance Support Center

IA: Information Assurance

IAW: In accordance with

IDE: Integrated Data Environment

ILA Independent Logistics Assessment

ILS: Integrated Logistics Support

INFORM21: Information Management for the 21st Century

IPDE: Integrated Product Data Environment

IPTs: Integrated Process Teams

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ISEA: In-Service Engineering Agents

ISS: Interim Supply Support

IT: Information Technology

IUID: Item Unique Identification

JMS: Justification Management System

JTR: Joint Travel Regulations

LDA: Logistics Data Architecture (LDA) Division (SEA 06L2)

LR&A: Logistics Readiness and Analysis (LR&A) Division (SEA 06L1)

MAC: Military Airlift Command

MAMs: Maintenance Assist Modules

MOAs: Memorandums of Agreement

NA: No Asset

NADP: Naval Acquisition Development Program

NAVSUP: Naval Supply Systems Command

NAVSUP WSS: Naval Supply Systems Command Weapon Systems Support

Navy ERP: Navy Enterprise Resource Planning

NM: No Money

NMCI: Navy Marine Corps Intranet

NOP: Navy Outfitting Policy Manuals

NSLC: Naval Sea Logistics Center

NSLCDETLANT: Naval Sea Logistics Center Detachment Atlantic

O&MN: Operations and Maintenance, Navy

OCONUS: Outside the Contiguous United States

O/F: Outfitting

OM&S: Operating Materials and Supplies

OPN: Other Procurement, Navy

OPNAV: Chief of Naval Operations

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ORCAS: Outfitting Requisition Control and Accounting System

OSD: Office of the Secretary of Defense

OWLD: Obligation Work Limiting Date

PARMs: Participating Managers

PARTS: Program Support Data Automated Reporting and Tracking System

PB: President's Budget

PBIS: Program Budget Information System

PBL: Performance Based Logistics

PDOCS: Procurement Budget Justification Documents System

PEOs: Program Executive Offices

PII: Personally Identifiable Information

PM: Program Manager

PMICS: Push Material Inventory Control System

PMRs: Program Management Reviews

PSA: Post Shakedown Availability

PSCs: Product Service Codes

PSD: Program Support Data

RFID: Radio Frequency Identification

ROMIS-MMS: Real-time Outfitting Material Information System-Material Management System

RS: Resource Sponsor

SA: Sustainment Assessment

SCLISIS: Ship Configuration Logistics Support Information System

SCN: Ships Construction, Navy

SDDC: Surface Distribution & Deployment Command

SECNAV: Secretary of the Navy

SME: Subject Matter Expert

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SOM: Sponsor Owned Material

SPQ: Supplier Product Quality (SPQ) Department (SEA 06P)

STARS: Standard Accounting and Reporting System

STIGS: Security Technical Implementation Guides

SUPSALV: Supervisor of Salvage and Diving

SUPSHIPS: Supervisors of Shipbuilding

SYSCOMS: Systems Commands

SWT: Service Wide Transportation

TAC: Transportation Account Code

TAV: Total Asset Visibility

TDPs: Technical Data Packages

TOA: Task Order Award

TOC: Total Ownership Cost

TYCOM: Type Commander

USG: U.S. Government

USTRANSCOM : United States Transportation Command

WEBVLIPS: Web Visual Logistics Information Processing System

WPN: Weapons Procurement, Navy

HQ C-1-0001 - ITEM(S) CDRL's A001-A015 and B001-B006 - DATA REQUIREMENTS (NAVSEA)(SEP 1992)

The data to be furnished hereunder shall be prepared in accordance with the Contract Data Requirements List, DD Form 1423, Exhibit(s) A, attached hereto.

Personnel Qualifications (Minimum) NAVSEA/NSWC IHEODTD 17(OCT 2013)

(a) Personnel assigned to or utilized by the Contractor in the performance of this contract shall, as a minimum, meet the experience, educational, or other background requirements set forth below and shall be fully capable of performing in an efficient, reliable, and professional manner. If the offeror does not identify the labor categories listed below by the same specific title, then a cross-reference list should be provided in the offeror's proposal identifying the difference.

(b) The Government will review resumes of Contractor personnel proposed to be assigned, and if personnel not currently in the employ of Contractor, a written agreement from the potential

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employee to work will be part of the technical proposal.

(c) If the Ordering Officer questions the qualifications or competence of any person performing under the contract, the burden of proof to sustain that the person is qualified as prescribed herein shall be upon the Contractor.

(d) The Contractor must have the personnel, organization, and administrative control necessary to ensure that the services performed meet all requirements specified in delivery orders. The work history of each Contractor employee shall contain experience directly related to the tasks and functions to be assigned. The Ordering Officer reserves the right to determine if a given work history contains necessary and sufficiently detailed, related experience to reasonably ensure the ability for effective and efficient performance.

Labor Categories and Minimum Requirements

Key Personnel

Program Director

SECRET

Bachelor's Degree required, with a minimum of ten (10) years of relevant logistics experience in areas covered by the tasks in this SOW. This position requires extensive experience working as a manager within DON (NAVSEA and NAVSUP staff or headquarters experience preferred) and demonstrated experience supporting Fleet and Program Offices that support work within the naval logistics community. Plan, analyze, advise on work operations and execute mission projects. Determine and monitor personnel requirements, establish work priorities, organize work schedules, assign duties, and instruct office personnel on special requirements and high priority workloads. Master's Degree and other Certifications desired, but not required.

[Across All Tasks] Contractor Site

Senior Program Analyst (O/F)

SECRET

Bachelor's Degree required in Business or related discipline, with a minimum of ten (10) years of experience. Five additional years' experience may be demonstrated in lieu of a degree. This position requires demonstrated experience working with, and knowledge of, the Navy's Planning, Programming, Budget and Execution (PPBE) system; Navy's ships' Ship Construction, Navy (SCN), Other Procurement, Navy (OPN) and Weapons Procurement, Navy (WPN) appropriations for Navy Outfitting accounts and the related outfitting budgetary IT systems, logistics systems and processes. This position assists in the formulation and justification of the NAVSEA Outfitting budgets, recommends strategies; provides analytical advice to solve client program financial management problems; develops and oversees quality control of project deliverables; manages task products to ensure adherence to client requirements; directs completion of multiple tasks within schedule and budgetary parameters; makes presentations and leads project meetings with the client. Master's Degree and other Certifications desired, but not

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required. [Tasks 1 and 5] Contractor Site

Senior Program Analyst (LR&A/LDA)

SECRET

Senior Program Analyst (LR&A)

Bachelor's degree required in Business or related discipline with a minimum of ten (10) years of experience with increasing responsibility relevant to knowledge of Navy Maritime Configuration Data management policies, processes and systems supporting DoD. Five additional years' experience may be demonstrated in lieu of a degree. This position requires experience working with DoN (NAVSEA or other Hardware Systems Commands) program offices and demonstrated experience and extensive knowledge of the Navy's Maritime configuration data management process including the configuration status accounting system Configuration Data Manager's Database-Open Architecture (CDMD-OA) and associated ship allowancing and maintenance processes and systems. This position serves as an interface with the NAVSEA program offices, shipbuilders and associated ship platform Configuration Data Managers, In-Service Engineering Activities and Fleet units to identify/resolve potential configuration issues, provide advice and implement solutions, develop long term configuration management project goals and strategies; direct completion of specific tasks within scheduling and budgetary parameters; plan and schedule meetings; and make presentations and lead meetings with the client on specific subtasks. [Task 2] Contractor Site

Senior Program Analyst (LDA)

Bachelor's degree required in Business or related discipline with a minimum of ten (10) years of experience relevant to knowledge of technical data management policies, processes and systems supporting DoD. Five additional years' experience may be demonstrated in lieu of a degree. This position requires demonstrated programmatic support for the definition, analysis, and implementation of policy for life-cycle processes for technical data products; as well as, development of policy for the planning, acquisition and usage of technical data related products. Technical products include, but are not limited to, Operational Sequencing systems, Technical Manuals, Technical Data Packages and Engineering Drawings. [Task 3] Contractor Site

Senior Applications Engineer (O/F)

SECRET

Bachelor's degree required in a related discipline, with a minimum of ten (10) years of experience relevant to the information technology applications used in the budgeting processes addressed in the SOW. Five additional years' experience may be demonstrated in lieu of a degree. Knowledge and work experience should be with the DoN Hardware Systems Commands or related field organizations or equivalent and should include familiarization with and/or development of systems applications used

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by these organizations principally in the area of budget development and execution. This position serves as a lead interface with logistics clients on day-to-day project issues to suggest modifications/design system upgrades and generate reports to meet program requirements. Position may include developing, engineering and implementing information security standards and procedures; ensuring that all information systems are functional and secure in accordance with DoN standards; analyzing general information assurance-related technical problems and providing basic engineering and technical support in solving these problems. [Task 5] Contractor Site

Traffic Management Specialist (O/F)

SECRET

Bachelor's Degree required; Master' Degree and other certifications desired, with a minimum of ten (10) years of experience and relevant transportation system and traffic management experience. This position requires an expert knowledge of DoD and Navy-wide transportation and traffic management principles, policies, procedures, information systems, duties and responsibilities, with a detailed knowledge in execution of cargo movements through USTRANSCOM and commercial carrier systems. Experience is required in NAVSEA cargo traffic management support, including, but not limited to, providing recommendations in the development and dissemination of NAVSEA cargo transport policy and procedures; liaison with DoD installation Transportation Officers, NAVSUP Inventory Managers, and carrier dispatchers to provide oversight of NAVSEA cargo movements; and participation in Integrated Process Teams (IPT's) , process action teams (PAT's), and other ad hoc teams to address and explain NAVSEA transportation and traffic management perspectives. It is desired that the position will possess knowledge of NAVSEA PEO and PM organizations and processes in order to coordinate transport requirements. It is also desired the position will advance the efficiency, effectiveness and safety of NAVSEA cargo movements by recommending adoption of new technologies and systems designed to improve the packaging, handling, storage and transportability of cargo. [Task 6] Contractor Site

Senior Inventory Management Specialist (OM&S)

SECRET

Bachelor's degree required in Business or related discipline, Masters and other certifications desired, with a minimum of ten (10) years of experience relevant to the DoN-related inventory management processes. Five additional years' experience may be demonstrated in lieu of a degree. This position performs various duties requiring the application of different unrelated methods, practices, techniques, or criteria; compiles, analyzes, and summarizes information relating to Operating Material & Supplies (OM&S) and Navy ERP supply requirements. Creates and conducts physical inventories and adjusts and/or maintains inventory, stock, plant, or property account records. Provides recommendations to correct deficiencies to the accountable record. Monitors the quality of input and output of automated inventory

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management systems. Reviews and analyzes inventory output listings and recommends actions as needed. Recommends corrective actions to lower graded employees resulting from inventory inaccuracies, monitors for completion, and offers guidance as needed. Judgment and independence of action are required in organizing inventory management assignments and taking actions on the basis of delegations of responsibility. Coordinates with Warfare Center Inventory Action Officer and Material Management Directorate (Code 00M) on all discrepant receipts and unsatisfactory new material to initiate actions leading to identification, cataloging, or disposal of material. Research and prepares written reports/facts sheets as required. [Task 4] Contractor Site

Senior Audit/ Validation Engineering Technician, Team Lead (LR&A/LDA)

SECRET

A Bachelor or higher degree required in Business or related discipline) or ten (10) years or more supporting DoD is required. Must have five years or more shipboard experience and a minimum of five years' experience with Configuration Management, Configuration Audit/Validation utilizing prescribed logistics systems/toolsets and CDMD-OA work file development and submission. Must also have a minimum of two years' experience as a ship's 3M Coordinator (those two years can be a part of the five years of shipboard experience). [Task 2] Contractor Site

HQ C-2-0002 ACCESS TO PROPRIETARY DATA OR COMPUTER SOFTWARE

(NAVSEA)(JUN 1994)

(a) Performance under this contract may require that the Contractor have access to technical data, computer software, or other sensitive data of another party who asserts that such data or software is proprietary. If access to such data or software is required or to be provided, the Contractor shall enter into a written agreement with such party prior to gaining access to such data or software. The agreement shall address, at a minimum, (1) access to, and use of, the proprietary data or software exclusively for the purposes of performance of the work required by this contract, and (2) safeguards to protect such data or software from unauthorized use or disclosure for so long as the data or software remains proprietary. In addition, the agreement shall not impose any limitation upon the Government or its employees with respect to such data or software. A copy of the executed agreement shall be provided to the Contracting Officer. The Government may unilaterally modify the contract to list those third parties with which the

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Contractor has agreement(s).

(b) The Contractor agrees to: (1) indoctrinate its personnel who will have access to the data or software as to the restrictions under which access is granted; (2) not disclose the data or software to another party or other Contractor personnel except as authorized by the Contracting Officer; (3) not engage in any other action, venture, or employment wherein this information will be used, other than under this contract, in any manner inconsistent with the spirit and intent of this requirement; (4) not disclose the data or software to any other party, including, but not limited to, joint venturer, affiliate, successor, or assign of the Contractor; and (5) reproduce the restrictive stamp, marking, or legend on each use of the data or software whether in whole or in part.

(c) The restrictions on use and disclosure of the data and software described above also apply to such information received from the Government through any means to which the Contractor has access in the performance of this contract that contains proprietary or other restrictive markings.

(d) The Contractor agrees that it will promptly notify the Contracting Officer of any attempt by an individual, company, or Government representative not directly involved in the effort to be performed under this contract to gain access to such proprietary information. Such notification shall include the name and organization of the individual, company, or Government representative seeking access to such information.

(e) The Contractor shall include this requirement in subcontracts of any tier which involve access to information covered by paragraph (a), substituting "subcontractor" for "Contractor" where appropriate.

(f) Compliance with this requirement is a material requirement of this contract.

HQ C-2-0012 CONFIGURATION MANAGEMENT (NAVSEA) (APR 2004)

(a) Baseline Definition - For configuration control purposes, all contractual documentation in effect at the time of contract award shall constitute the Contract Baseline which shall be considered incorporated in the baseline documentation.

(b) General Requirement - (1) The Contractor shall maintain a Configuration Control Program to assure that all detail level work being performed under this contract is in compliance with

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appropriate baseline documentation. The Contractor shall prepare a Configuration Management Plan for approval by the Government.

(2) Whenever a situation arises wherein the Contractor cannot comply with a baseline document, or whenever intent of such documentation is significantly changed by detail level documentation, the Contractor shall submit change documents to modify baseline documents to resolve the conflict or to allow non-compliance. Whenever the cost of implementing a proposed change is less than the threshold requiring certified cost or pricing data, the Contractor shall provide documentation explaining the nature of related costs as shown on the change document.

Whenever the contract cost changes by an amount greater than the threshold requiring certified cost or pricing data, the Contractor shall complete such cost and pricing data as the Contracting Officer shall require detailing all related costs, and attach it to the change document. Change documentation shall be submitted to the Supervisor in accordance with the Contract Data Requirements List (CDRL), and as described in paragraphs (c) through (f) below.

(c) Engineering Change Proposals (ECPs) - ECPs shall be prepared in accordance with the approved configuration management plan and the requirements of the contract. DI-CMAN-80639C approved 30 Sep 2000 and MIL-HDBK-61A of 7 Feb 2001 applies. An ECO should be submitted whenever the detail level physical configuration, material quality, operational or functional performance of equipment or installed systems will not be in compliance with baseline design-related documents (Specifications, Contract Drawings, etc.), and a change to the baseline document is considered an appropriate means of resolving a design-related issue. Documentation shall be developed in sufficient detail to enable Government review and evaluation of the merits of the proposed change, including cost and scheduling impact, ship class impact, and consequences if disapproved. All existing drawings and technical manuals impacted by the change shall be listed along with a brief narrative explanation of needed changes to incorporate the ECP if approved. Weight and moment data incidental to the change shall be provided. The contractor shall also prepare applicable baseline document insert sheets, with specified word changes or proposed re-write, to facilitate baseline documentation changes.

(d) Non-Engineering Change Proposals (NECPs) – An NECP should be submitted whenever necessary to document administrative, procedural, scheduling, or documentation changes that do not directly impact the physical configuration of the equipment. The NECP shall explain the nature of the problem, identify the applicable baseline document (i.e., Contract Data Requirement List (CDRL), Contract Clause, etc.) and provide a detailed explanation justifying the proposed course of action desired to resolve the problem. Insert sheets for applicable documents shall also be attached to facilitate change action in the event the Non-Engineering Change Proposal (NECP) is approved.

(e) Deviations and Waivers - In the event that a baseline design-related document requirement cannot be met, and a change to the baseline document is considered inappropriate, the Contractor shall submit a Request for Deviation (RFD) or Request for Waiver (RFW), as applicable. DI-CMAN-80640C approved 30 Sep 2000 and MIL-HDBK-61A of 7 Feb 2001 apply. The explanation of "need for deviation" should provide detailed justification and consequences of approval, to include technical details explaining the degree of non-compliance or effect on ship

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equipment or system operation constrains. In a similar manner, a waiver shall be documented an "as built" configuration that departs from baseline documentation and should include any proposed corrections or modifications to better meet the intent of the baseline document.

(f) Equitable Adjustments for Change Documentation Preparations - For its effort expended in preparing ECPs, NECPs, Deviations and Waivers, the Contractor shall receive equitable adjustment under the following circumstances.

- (1) In the event the Contractor, on its own initiative, and without written request from the Government, develops a change document that is later disapproved by the Government, the Contractor shall bear the cost of this effort.
- (2) To avoid such loss, and at its option, the Contractor may submit a "preliminary" document that outlines intent, but without detailed supporting documentation and request the Contracting Officer's approval for expenditure of effort to complete the detailed supporting documentation. In the event the Contracting Officer denies this request, the Contractor will bear the cost of development of the "preliminary" document, and shall make no further effort to complete detailed supporting documentation.
- (3) In the event the Contracting Officer approves the Contractor's request to develop supporting documentation, the Contractor shall be equitably compensated for its effort for both the "preliminary" and "final" documentation, regardless of whether or not the change document is later approved.
- (4) In the event the Government requests in writing that the Contractor develop change documentation, the effort expended by the Contractor in developing such documentation shall be subject to equitable adjustment, regardless of whether or not the change document is later approved.
- (5) In the event the Contractor, on its own initiative, and without written request from the Government, develops a change document that is later approved by the Contracting Officer, the cost of developing such documentation shall be incorporated in the contract modification that implements the change.
- (6) Failure to agree to such equitable adjustment in contract price shall constitute a dispute, and shall be adjudicated in accordance with the requirements of the clause entitled "DISPUTES" (FAR 52.233-1).
- (g) Any cost reduction proposal submitted pursuant to the clause entitled "VALUE ENGINEERING" (FAR 52.248-1) shall be submitted as a Code V engineering Change Proposal (VECP). DI-CMAN-8063C approved 30 Sep 2000 and MIL-HDBK-61A of 7 Feb 2001 apply. Information required by the "VALUE ENGINEERING" clause shall also be submitted as part of the change request.

HQ C-2-0037 ORGANIZATIONAL CONFLICT OF INTEREST (NAVSEA) (JUL 2000)

- (a) "Organizational Conflict of Interest" means that because of other activities or relationships

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with other persons, a person is unable or potentially unable to render impartial assistance or advice to the Government, or the person's objectivity in performing the contract work is or might be otherwise impaired, or a person has an unfair competitive advantage. "Person" as used herein includes Corporations, Partnerships, Joint Ventures, and other business enterprises.

(b) The Contractor warrants that to the best of its knowledge and belief, and except as otherwise set forth in the contract, the Contractor does not have any organizational conflict of interest(s) as defined in paragraph (a).

(c) It is recognized that the effort to be performed by the Contractor under this contract may create a potential organizational conflict of interest on the instant contract or on a future acquisition. In order to avoid this potential conflict of interest, and at the same time to avoid prejudicing the best interest of the Government, the right of the Contractor to participate in future procurement of equipment and/or services that are the subject of any work under this contract shall be limited as described below in accordance with the requirements of FAR 9.5.

(d) (1) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information provided to the Contractor by the Government during or as a result of performance of this contract. Such information includes, but is not limited to, information submitted to the Government on a confidential basis by other persons. Further, the prohibition against release of Government provided information extends to cover such information whether or not in its original form, e.g., where the information has been included in Contractor generated work or where it is discernible from materials incorporating or based upon such information. This prohibition shall not expire after a given period of time.

(2) The Contractor agrees that it shall not release, disclose, or use in any way that would permit or result in disclosure to any party outside the Government any information generated or derived during or as a result of performance of this contract. This prohibition shall expire after a period of three years after completion of performance of this contract.

(3) The prohibitions contained in subparagraphs (d)(1) and (d)(2) shall apply with equal force to

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any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may merge or affiliate, or any successor or assign of the Contractor. The terms of paragraph (f) of this Special Contract Requirement relating to notification shall apply to any release of information in contravention of this paragraph (d).

(e) The Contractor further agrees that, during the performance of this contract and for a period of three years after completion of performance of this contract, the Contractor, any affiliate of the Contractor, any subcontractor, consultant, or employee of the Contractor, any joint venture involving the Contractor, any entity into or with which it may subsequently merge or affiliate, or any other successor or assign of the Contractor, shall not furnish to the United States Government, either as a prime contractor or as a subcontractor, or as a consultant to a prime contractor or subcontractor, any system, component or services which is the subject of the work to be performed under this contract. This exclusion does not apply to any recompetition for those systems, components or services furnished pursuant to this contract. As provided in FAR 9.505-2, if the Government procures the system, component, or services on the basis of work statements growing out of the effort performed under this contract, from a source other than the contractor, subcontractor, affiliate, or assign of either, during the course of performance of this contract or before the three year period following completion of this contract has lapsed, the Contractor may, with the authorization of the cognizant Contracting Officer, participate in a subsequent procurement for the same system, component, or service. In other words, the Contractor may be authorized to compete for procurement(s) for systems, components or services subsequent to an intervening procurement.

(f) The Contractor agrees that, if after award, it discovers an actual or potential organizational conflict of interest, it shall make immediate and full disclosure in writing to the Contracting Officer. The notification shall include a description of the actual or potential organizational conflict of interest, a description of the action which the Contractor has taken or proposes to take to avoid, mitigate, or neutralize the conflict, and any other relevant information that would

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assist the Contracting Officer in making a determination on this matter. Notwithstanding this notification, the Government may terminate the contract for the convenience of the Government if determined to be in the best interest of the Government.

(g) Notwithstanding paragraph (f) above, if the Contractor was aware, or should have been aware, of an organizational conflict of interest prior to the award of this contract or becomes, or should become, aware of an organizational conflict of interest after award of this contract and does not make an immediate and full disclosure in writing to the Contracting Officer, the Government may terminate this contract for default.

(h) If the Contractor takes any action prohibited by this requirement or fails to take action required by this requirement, the Government may terminate this contract for default.

(i) The Contracting Officer's decision as to the existence or nonexistence of an actual or potential organizational conflict of interest shall be final.

(j) Nothing in this requirement is intended to prohibit or preclude the Contractor from marketing or selling to the United States Government its product lines in existence on the effective date of this contract; nor, shall this requirement preclude the Contractor from participating in any research and development or delivering any design development model or prototype of any such equipment. Additionally, sale of catalog or standard commercial items are exempt from this requirement.

(k) The Contractor shall promptly notify the Contracting Officer, in writing, if it has been tasked

to evaluate or advise the Government concerning its own products or activities or those of a competitor in order to ensure proper safeguards exist to guarantee objectivity and to protect the Government's interest.

(l) The Contractor shall include this requirement in subcontracts of any tier which involve access to information or situations/conditions covered by the preceding paragraphs, substituting "subcontractor" for "contractor" where appropriate.

(m) The rights and remedies described herein shall not be exclusive and are in addition to other

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rights and remedies provided by law or elsewhere included in this contract.

(n) Compliance with this requirement is a material requirement of this contract.

HQ C-2-0066 CONTRACTOR SAFETY AND HEALTH REQUIREMENTS FOR ACCESS TO NAVSEA/PEO SITE (MAY 2012)

(a) Contractor personnel shall comply with all badging and security procedures required to gain access to any NAVSEA/PEO site. Contact the Contracting Officer's Representative (COR) for specific requirements.

(b) Contractors are required to adhere to the requirements of 29 CFR 1910, 29 CFR 1926 and applicable state and local requirements while in NAVSEA/PEO government spaces. Contractors who are injured on site shall notify SEA 04RS, Safety Office, via the COR.

(c) NAVSEA/PEO site facilities are low to mid-rise buildings with elevators and a contractor operated restaurant facility in building 197. Utility areas, electrical/phone closets and the roof are generally secured areas with restricted access. NAVSEA/PEO HQ sites generally exhibit low hazards with no personal protection equipment (PPE) requirements. Hazards are those typically found in an office environment. Slips, trips and falls on wet/icy surfaces, pest control, and ergonomic concerns are the primary hazards. It is expected that contractor employees will have received training from their employer on hazards associated with the areas in which they will be working and know what to do in order to protect themselves.

(d) Contractors whose employees perform work within NAVSEA/PEO government spaces in excess of 1000 hours per calendar quarter during a calendar year shall submit the data elements on OSHA Form 300A, Summary of Work Related Injuries and Illnesses, for those employees to SEA 04RS via the Contracting Officer's Representative by 15 January for the previous calendar year, even if no work related injuries or illnesses occurred.

(e) Any contractor employee exhibiting unsafe behavior may be removed from the NAVSEA/PEO site. Such removal shall not relieve the contractor from meeting its contractual obligations and shall not be considered an excusable delay as defined in FAR 52.249-14.

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SECTION D PACKAGING AND MARKING

1. See Basic Contract for more information.
2. All Deliverables shall be packaged and marked IAW Best Commercial Practice.

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SECTION E INSPECTION AND ACCEPTANCE

Inspection and Acceptance at Destination

CLAUSES INCORPORATED BY REFERENCE

52.246-3 -- INSPECTION OF SUPPLIES COST-REIMBURSEMENT (MAY 2001)

52.246-5 -- INSPECTION OF SERVICES COST-REIMBURSEMENT (APR 1984)

CLAUSES INCORPORATED IN FULL TEXT

HQ E-1-0001 INSPECTION AND ACCEPTANCE LANGUAGE FOR DATA

Inspection and acceptance of all data shall be as specified on the attached Contract Data Requirements List(s), DD Form 1423.

A001-A015 and B001-B006

HQ E-1-0007 INSPECTION AND ACCEPTANCE LANGUAGE FOR LOE SERVICES

Inspection and acceptance shall be made by the Contracting Officer's Representative (COR) or a designated representative of the Government.

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SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

| | |
|------|-----------------------|
| 7000 | 9/30/2017 - 9/29/2018 |
| 7001 | 9/30/2017 - 9/29/2018 |
| 7002 | 9/30/2017 - 9/29/2018 |
| 7003 | 9/30/2017 - 9/29/2018 |
| 7004 | 9/30/2017 - 9/29/2018 |
| 7005 | 9/30/2017 - 9/29/2018 |
| 7006 | 9/30/2017 - 9/29/2018 |
| 7007 | 9/30/2017 - 9/29/2018 |
| 9000 | 9/30/2017 - 9/29/2018 |

CLIN - DELIVERIES OR PERFORMANCE

The period of performance identified below are estimated timeframes and are subject to change

HQ F-1-0003 PERFORMANCE LANGUAGE FOR LOE SERVICES (NAVSEA)

The contractor shall perform the work described in SECTION C, at the level of effort specified in SECTION B as follows:

CLIN - DELIVERIES OR PERFORMANCE

| | |
|------|-----------------------|
| 7000 | 9/30/2017 - 9/29/2018 |
| 7001 | 9/30/2017 - 9/29/2018 |
| 7002 | 9/30/2017 - 9/29/2018 |
| 7003 | 9/30/2017 - 9/29/2018 |
| 7004 | 9/30/2017 - 9/29/2018 |
| 7005 | 9/30/2017 - 9/29/2018 |
| 7006 | 9/30/2017 - 9/29/2018 |
| 7007 | 9/30/2017 - 9/29/2018 |
| 9000 | 9/30/2017 - 9/29/2018 |

The period of performance for the following Option Items are as follows:

| | |
|------|-----------------------|
| 7100 | 9/30/2018 - 9/29/2019 |
| 7101 | 9/30/2018 - 9/29/2019 |
| 7102 | 9/30/2018 - 9/29/2019 |
| 7103 | 9/30/2018 - 9/29/2019 |

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| | |
|------|-----------------------|
| 7104 | 9/30/2018 - 9/29/2019 |
| 7105 | 9/30/2018 - 9/29/2019 |
| 7106 | 9/30/2018 - 9/29/2019 |
| 7107 | 9/30/2018 - 9/29/2019 |
| 7200 | 9/30/2019 - 9/29/2020 |
| 7201 | 9/30/2019 - 9/29/2020 |
| 7202 | 9/30/2019 - 9/29/2020 |
| 7203 | 9/30/2019 - 9/29/2020 |
| 7204 | 9/30/2019 - 9/29/2020 |
| 7205 | 9/30/2019 - 9/29/2020 |
| 7206 | 9/30/2019 - 9/29/2020 |
| 7207 | 9/30/2019 - 9/29/2020 |
| 7300 | 9/30/2020 - 9/29/2021 |
| 7301 | 9/30/2020 - 9/29/2021 |
| 7302 | 9/30/2020 - 9/29/2021 |
| 7303 | 9/30/2020 - 9/29/2021 |
| 7304 | 9/30/2020 - 9/29/2021 |
| 7305 | 9/30/2020 - 9/29/2021 |
| 7306 | 9/30/2020 - 9/29/2021 |
| 7307 | 9/30/2020 - 9/29/2021 |
| 7400 | 9/30/2021 - 9/29/2022 |
| 7401 | 9/30/2021 - 9/29/2022 |
| 7402 | 9/30/2021 - 9/29/2022 |
| 7403 | 9/30/2021 - 9/29/2022 |
| 7404 | 9/30/2021 - 9/29/2022 |
| 7405 | 9/30/2021 - 9/29/2022 |
| 7406 | 9/30/2021 - 9/29/2022 |
| 7407 | 9/30/2021 - 9/29/2022 |
| 9100 | 9/30/2018 - 9/29/2019 |
| 9200 | 9/30/2019 - 9/29/2020 |
| 9300 | 9/30/2020 - 9/29/2021 |
| 9400 | 9/30/2021 - 9/29/2022 |

HQ F-2-0003 DATA DELIVERY LANGUAGE FOR SERVICES ONLY PROCUREMENTS

(NAVSEA)

All data to be furnished under this contract shall be delivered prepaid to the destination(s) and at the time(s) specified on the Contract Data Requirements List(s), DD Form 1423.

The period of performance noted above are subject to change.

Services to be performed hereunder will be provided at (insert specific address and building etc.)

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PERIOD OF PERFORMANCE (NAVSEA/NSWC IHEODTD62 (OCT 2013))

The effort to be performed under this contract shall be completed within a period of twelve (12) months beginning with the effective date of this contract. The total period of performance, including delivery of data, shall be for a duration of sixty (60) months beginning with the effective date of this contract.

Place of Performance

The primary places of performance are the Washington Navy Yard and Contractor facility, Washington DC. The contractor facility must be local to the Washington Navy Yard. Local, as stated here, means within 50-mile commuting distance to the Washington Navy Yard. Additionally, a contractor representative will be located on-site at Naval Surface Forces Headquarters, San Diego; and Naval Surface Forces Atlantic, Norfolk, VA; and two at Naval Sea Logistics Center, Mechanicsburg, PA (NSLC).

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SECTION G CONTRACT ADMINISTRATION DATA

Contracting Officer Representative

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

252.204-0002 LINE ITEM SPECIFIC: SEQUENTIAL ACRN ORDER. (SEP 2009)

The payment office shall make payment in sequential ACRN order within the line item, exhausting all funds in the previous ACRN before paying from the next ACRN using the following sequential order: Alpha/Alpha; Alpha/numeric; numeric/alpha; and numeric/numeric.

(End of clause)

252.204-7006 Billing Instructions (OCT 2005)

When submitting a request for payment, the Contractor shall—

(a) Identify the contract line item(s) on the payment request that reasonably reflect contract work performance; and

(b) Separately identify a payment amount for each contract line item included in the payment request.

IHEODTD 6-CONTRACT POINTS OF CONTACT(NAVSEA/NSWC IHEODTD (JAN 2014)

The following contacts are provided for this contract:

Contract Administrator: [REDACTED]

Phone number: [REDACTED]

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of Payment Requests and Receiving Reports.

(c) WAWF access. To access WAWF, the Contractor shall--

(1) Have a designated electronic business point of contact in the System for Award Management at <https://www.acquisition.gov>; and

(2) Be registered to use WAWF at <https://wawf.eb.mil/> following the step-by-step procedures for self-registration available at this Web site.

(d) WAWF training. The Contractor should follow the training instructions of the WAWF Web-Based Training Course and use the Practice Training Site before submitting payment requests through

WAWF. Both can be accessed by selecting the “Web Based Training” link on the WAWF home page at <https://wawf.eb.mil/>.

(e) WAWF methods of document submission. Document submissions may be via Web entry, Electronic Data Interchange, or File Transfer Protocol.

(f) WAWF payment instructions. The Contractor must use the following information when submitting payment requests and receiving reports in WAWF for this contract/order:

(1) Document type. The Contractor shall use the following document type(s).

Cost Voucher

(Contracting Officer: Insert applicable document type(s). Note: If a “Combo” document type is identified but not supportable by the Contractor's business systems, an “Invoice” (stand-alone) and

“Receiving Report” (stand-alone) document type may be used instead.)

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(2) Inspection/acceptance location. The Contractor shall select the following inspection/acceptance location(s) in WAWF, as specified by the contracting officer.

Destination/Destination

(Contracting Officer: Insert inspection and acceptance locations or “Not applicable”.)

(3) Document routing. The Contractor shall use the information in the Routing Data Table below only to fill in applicable fields in WAWF when creating payment requests and receiving reports in the system.

Routing Data Table*

| Field Name in WAWF | Data to be entered in WAWF |
|---------------------------|----------------------------|
| Pay Official DoDAAC | HQ0338 |
| Issue By DoDAAC | N00174 |
| Admin DoDAAC | S2404A |
| Inspect By DoDAAC | N/A |
| Ship To Code | N/A |
| Ship From Code | N/A |
| Mark For Code | N/A |
| Service Approver (DoDAAC) | S2404A |
| Service Acceptor (DoDAAC) | S2404A |
| Accept at Other DoDAAC | N/A |
| LPO DoDAAC | N/A |

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DCAA Auditor DoDAAC

HAA391

Other DoDAAC(s)

N/A

(*Contracting Officer: Insert applicable DoDAAC information or "See schedule" if multiple ship to/acceptance locations apply, or "Not applicable.")

(4) Payment request and supporting documentation. The Contractor shall ensure a payment request includes appropriate contract line item and subline item descriptions of the work performed or supplies delivered, unit price/cost per unit, fee (if applicable), and all relevant back-up documentation, as defined in DFARS Appendix F, (e.g. timesheets) in support of each payment request.

(5) WAWF email notifications. The Contractor shall enter the email address identified below in the "Send Additional Email Notifications" field of WAWF once a document is submitted in the

██████████

██

(Contracting Officer: Insert applicable email addresses or "Not applicable.")

(g) WAWF point of contact. (1) The Contractor may obtain clarification regarding invoicing in WAWF from the following contracting activity's WAWF point of contact.

tammy.winters@navy.mil

(Contracting Officer: Insert applicable information or "Not applicable.")

(2) For technical WAWF help, contact the WAWF helpdesk at 866-618-5988.

HQ G-2-0002 CONTRACTOR'S FACILITY ADDRESS

Enter below the address (street and number, city, county, state and zip code) of the Contractor's facility which will administer the contract if such address is different from the address shown on the SF 26 or SF 33, as applicable.

HQ G-2-0003 CONTRACTING OFFICER'S REPRESENTATIVE

CONTRACTING OFFICER'S COMMANDER

REPRESENTATIVE: [REDACTED]
[REDACTED]

TELEPHONE NUMBER: [REDACTED]

FAX NUMBER:
[REDACTED] [REDACTED]

THE CONTRACTOR SHALL FORWARD A COPY OF ALL INVOICES TO THE CONTRACTING OFFICER'S REPRESENTATIVE.

HQ G-2-0009 SUPPLEMENTAL INSTRUCTIONS REGARDING ELECTRONIC INVOICING (NAVSEA) (SEP 2012)

(a) The Contractor agrees to segregate costs incurred under this contract/task order (TO), as applicable, at the lowest level of performance, either at the technical instruction (TI), sub line item number (SLIN), or contract line item number (CLIN) level, rather than on a total contract/TO basis, and to submit invoices reflecting costs incurred at that level. Supporting documentation in Wide Area Workflow (WAWF) for invoices shall include summaries of work charged during the period covered as well as overall cumulative summaries by individual labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of other direct costs (ODCs), materials, and travel, by TI, SLIN, or CLIN level. For other than firm fixed price subcontractors, subcontractors are also required to provide labor categories, rates, and hours (both straight time and overtime) invoiced; as well as, a cost breakdown of ODCs, materials, and travel invoiced. Supporting documentation may be encrypted before submission to the prime contractor for WAWF invoice submittal. Subcontractors may email encryption code information directly to the Contracting Officer (CO) and Contracting Officer Representative (COR). Should the subcontractor lack encryption capability, the subcontractor may also email detailed supporting cost information directly to the CO and COR; or other method as agreed to by the CO.

(b) Contractors submitting payment requests and receiving reports to WAWF using either Electronic Data Interchange (EDI) or Secure File Transfer Protocol (SFTP) shall separately send an email notification to the COR and CO on the same date they submit the invoice in WAWF. No payments shall be due if the contractor does not provide the COR and CO email notification as required herein.

Accounting Data

[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED] [REDACTED] [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED] [REDACTED] [REDACTED]

[REDACTED]

[REDACTED] [REDACTED] [REDACTED]

[REDACTED]
[REDACTED]

[REDACTED] [REDACTED] [REDACTED]

[REDACTED]
[REDACTED]

[REDACTED]
[REDACTED]

| | | | |
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SECTION H SPECIAL CONTRACT REQUIREMENTS

NAVSEA 5252.216-9122 LEVEL OF EFFORT (ALTERNATE 1) (May 2010)

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be **400,320** total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

(b) Of the total man-hours of direct labor set forth above, it is estimated that 0.00 man-hours are uncompensated effort. Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (i) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such

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fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man-hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man-hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

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(h) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man-hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man-hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost underrun; (5) the amount by which the estimated cost of this contract may be reduced to recover excess funds. All submissions shall include subcontractor information.

(i) Unless the Contracting Officer determines that alternative worksite arrangements are detrimental to contract performance, the Contractor may perform up to 10% of the hours at an alternative worksite, provided the Contractor has a company-approved alternative worksite plan. The primary worksite is the traditional "main office" worksite. An alternative worksite means an employee's residence or a telecommuting center. A telecommuting center is a geographically convenient office setting as an alternative to an employee's main office. The Government reserves the right to review the Contractor's alternative worksite plan. In the event performance becomes unacceptable, the Contractor will be prohibited from counting the hours performed at the alternative worksite in fulfilling the total level of effort obligations of the contract. Regardless of work location, all contract terms and conditions, including security requirements and labor laws, remain in effect. The Government shall not incur any additional cost nor provide additional equipment for contract performance as a result of the Contractor's election to implement an alternative worksite plan.

(j) Notwithstanding any of the provisions in the above paragraphs and subject to the LIMITATION OF FUNDS or LIMITATION OF COST clauses, as applicable, the period of performance may be extended and the estimated cost may be increased in order to permit the Contractor to provide all of the man-hours listed in paragraph (a) above. The contractor shall

continue to be paid fee for each man-hour performed in accordance with the terms of the contract.

NAVSEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

(a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for incrementally funded contract line item number/contract subline item number (CLIN/SLIN), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ESTIMATED

ITEM(S) ALLOTED TO COST ALLOTED TO FEE PERIOD OF PERFORMANCE

| CPFF/CPIF/ODC | | | |
|---------------|-----------------|----------------|------------------|
| ITEM | ALLOTED TO COST | ALLOTED TO FEE | EST. POP THROUGH |
| 7000 | ██████████ | ██████████ | 09/29/2018 |
| 7001 | ██████████ | ██████████ | 09/29/2018 |
| 7002 | ██████████ | ██████████ | 09/29/2018 |
| 7003 | ██████████ | ██████████ | 09/29/2018 |
| 7004 | ██████████ | ██████████ | 09/29/2018 |
| 7005 | ██████████ | ██████████ | |
| 7007 | ██████████ | ██████████ | |
| 9000 | ██████████ | ██████████ | 09/29/2018 |

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the

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amount(s) are expected to cover.

(c) CLINs/SLINs _____ are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

NAVSEA 5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)


(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

SPECIAL COST INSTRUCTION:

In accordance with the contractor's proposal dated 19 June 2017, the following indirect rates are capped:

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G&A cap on Prime Contractor Pass Through: 

**IHEODTD 113 - NOTICE OF INCORPORATION OF SECTIONS K, L, AND M
(NAVSEA/NSWC IHEODTD) (OCT 2013)**

The following sections of the solicitation will not be distributed with the contract; however, they are incorporated in and form a part of the resultant contract as though furnished in full text therewith:

| SECTION | TITLE |
|---------|--|
| K | Representations, Certifications and Other Statements of Offerors (Bidders) |
| L | Instructions, Conditions, and Notices to Offerors (Bidders) |
| M | Evaluation Factors for Award |

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SECTION I CONTRACT CLAUSES

52.217-9 -- OPTION TO EXTEND THE TERM OF THE CONTRACT. (MAR 2008)

(a) The Government may extend the term of this contract by written notice to the Contractor within 365 days prior to completion of the base period; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed five years.

In addition to the clauses in the basic contract the following clauses are incorporated into the subject task order:

| | | |
|----------------------|---|----------|
| 52.204-14 | Service Contract Reporting Requirements | JAN 2014 |
| 52.204-19 | Incorporation by Reference of Representations and Certifications | DEC 2014 |
| 52.209-9 | Updates of Publicly Available Information Regarding Responsibility Matters | JUL 2013 |
| 52.209-10 | Prohibition on Contracting With Inverted Domestic Corporations | NOV2015 |
| 52.209-11 | Representation by Corporation Regarding Delinquent Tax Liability or a Felony Conviction Under any Federal Law | FEB 2016 |
| 52.215-18 | Reversion or Adjustment of Plans for Postretirement Benefits (PRB) Other than Pensions | JUL 2005 |
| 52.222-62 | Paid Sick Leave Under Executive Order 13706 | JAN 2017 |
| 252.222-7002 1997 | Compliance with Local Labor Laws (overseas) | Jun |
| 52.224-1 | Privacy Act Notification | APR 1984 |
| 52.224-2 1984 | Privacy Act | APR |
| 52.232-18 1984 | Availability of Funds | APR |
| 52.232-22 1984 | Limitation of Funds | APR |
| 52.232-39 | Unenforceability of Unauthorized Obligations | JUN 2013 |
| 52.232-40 | Providing Accelerated Payments to Small Business Subcontractors | DEC 2013 |
| 52.233-3 | Protest After Award | AUG 1996 |
| 52.233-4 | Applicable Law for Breach of Contract Claim | OCT 2004 |

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| 52.237-10 | Identification of Uncompensated Overtime | MAR 2015 |
| 52.242-1 | Notice of Intent to Disallow Costs | APR 1984 |
| 52.242-3 | Penalties for Unallowable Costs | MAY 2014 |
| 52.244-6 | Subcontracts for Commercial Items | JAN 2017 |
| 52.245-9 2012 | Use and Charges | APR |
| 252.203-7002 | Requirement to Inform Employees of Whistleblower Rights | SEP 2013 |
| 252.203-7003 | Agency Office of the Inspector General | DEC 2012 |
| 252.204-7000 | Disclosure of Information | AUG 2013 |
| 252.204-7002 | Payment for Subline Items Not Separately Priced | DEC 1991 |
| 252.204-7003 | Control of Government Personnel Work Product | APR 1992 |
| 252.204-7004 | System for Award Management | FEB 2014 |
| 252.204-7005 | Oral Attestation of Security Responsibilities | NOV 2001 |
| 252.204-7008 | Compliance with Safeguarding Covered Defense Information Controls | OCT 2016 |
| 252.204-7009 | Limitations on the Use or Disclosure of Third-Party | DEC 2015 |
| 252.204-7012 | Safeguarding Covered Defense Information and Cyber Incident Reporting | DEC 2015 |
| 252.204-7015 | Disclosure of Information to Litigation Support Contactors | FEB 2014 |
| 252.209-7004 | Subcontracting With Firms That Are Owned or Controlled By The Government of a Country that is a State Sponsor of Terrorism | OCT 2015 |
| 252.215-7002 2012 | Cost Estimating System Requirements | DEC |
| 252.222-7006 | Restrictions on the Use of Mandatory Arbitration Agreements | DEC 2010 |
| 252.222-7007 | Representation Regarding Combating Trafficking in Persons | JAN 2015 |
| 252.225-7041 1997 | Correspondence in English | JUN |
| 252.225-7048 2013 | Export Controlled Items | JUN |
| 252.227-7013 | Rights in Technical Data-Noncommercial Items | NOV 1995 |
| 252.227-7030 | Technical Data-Withholding of Payment | MAR 2000 |
| 252.227-7037 | Validation of Restrictive Markings on Technical Data | SEP 1999 |
| 252.232-7003 | Electronic Submission of Payment Requests and Receiving Reports | JUN 2012 |
| 252.232-7010 2006 | Levies on Contract Payments | DEC |
| 252.239-7999 | (DEV) Cloud Computing Services (DEVIATION 2015-00011) | FEB 2015 |

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252.247-7023 Transportation of Supplies by Sea
2014

APR

252.215-7008 Only One Offer.

As prescribed at [215.408\(4\)](#), use the following provision:

ONLY ONE OFFER (OCT 2013)

(a) After initial submission of offers, the Offeror agrees to submit any subsequently requested additional cost or pricing data if the Contracting Officer notifies the offeror that—

(1) Only one offer was received; and

(2) Additional cost or pricing data is required in order to determine whether the price is fair and reasonable or to comply with the statutory requirement for certified cost or pricing data (10 U.S.C. 2306a and FAR 15.403-3).

(b) *Requirement for submission of additional cost or pricing data.* Except as provided in paragraph (c) of this provision, the Offeror shall submit additional cost or pricing data as follows:

(1) If the Contracting Officer notifies the Offeror that additional cost or pricing data are required in accordance with paragraph (a) of this clause, the data shall be certified unless an exception applies (FAR 15.403-1(b)).

(2) *Exceptions from certified cost or pricing data.* In lieu of submitting certified cost or pricing data, the Offeror may submit a written request for exception by submitting the information described in the following paragraphs. The Contracting Officer may require additional supporting information, but only to the extent necessary to determine whether an exception should be granted, and whether the price is fair and reasonable.

(i) *Identification of the law or regulation establishing the price offered.* If the price is controlled under law by periodic rulings, reviews, or similar actions of a governmental body, attach a copy of the controlling document, unless it was previously submitted to the contracting office.

(ii) *Commercial item exception.* For a commercial item exception, the Offeror shall submit, at a minimum, information on prices at which the same item or/ similar items have previously been sold in the commercial market that is adequate for evaluating the reasonableness of the price for this acquisition. Such information may include—

(A) For catalog items, a copy of or identification of the catalog and its date, or the appropriate pages for the offered items, or a statement that the catalog is on file in the buying office to which the proposal is being submitted. Provide a copy or describe current discount policies and price lists (published or unpublished), *e.g.*, wholesale, original equipment manufacturer, or reseller. Also explain the basis of each offered price and its relationship to the established catalog price, including how the proposed price relates to the price of recent sales in quantities similar to the proposed quantities;

(B) For market-priced items, the source and date or period of the market quotation or other basis

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for market price, the base amount, and applicable discounts. In addition, describe the nature of the market; or

(C) For items included on an active Federal Supply Service Multiple Award Schedule contract, proof that an exception has been granted for the schedule item.

(3) The Offeror grants the Contracting Officer or an authorized representative the right to examine, at any time before award, books, records, documents, or other directly pertinent records to verify any request for an exception under this provision, and the reasonableness of price. For items priced using catalog or market prices, or law or regulation, access does not extend to cost or profit information or other data relevant solely to the Offeror's determination of the prices to be offered in the catalog or marketplace.

(4) *Requirements for certified cost or pricing data.* If the Offeror is not granted an exception from the requirement to submit certified cost or pricing data, the following applies:

(i) The Offeror shall prepare and submit certified cost or pricing data and supporting attachments in accordance with the instructions contained in Table 15-2 of FAR 15.408, which is incorporated by reference with the same force and effect as though it were inserted here in full text. The instructions in Table 15-2 are incorporated as a mandatory format to be used, unless the Contracting Officer and the Offeror agree to a different format.

(ii) As soon as practicable after agreement on price, but before contract award (except for unpriced actions such as letter contracts), the offeror shall submit a Certificate of Current Cost or Pricing Data, as prescribed by FAR 15.406-2.

(c) If the Offeror is the Canadian Commercial Corporation, certified cost or pricing data are not required. If the Contracting Officer notifies the Canadian Commercial Corporation that additional data other than certified cost or pricing data are required in accordance with [225.870-4\(c\)](#), the Canadian Commercial Corporation shall obtain and provide the following:

(1) Profit rate or fee (as applicable).

(2) Analysis provided by Public Works and Government Services Canada to the Canadian Commercial Corporation to determine a fair and reasonable price (comparable to the analysis required at FAR 15.404-1).

(3) Data other than certified cost or pricing data necessary to permit a determination by the U.S. Contracting Officer that the proposed price is fair and reasonable [*U.S. Contracting Officer to provide description of the data required in accordance with FAR 15.403-3(a)(1) with the notification*].

(4) As specified in FAR 15.403-3(a)(4), an offeror who does not comply with a requirement to submit data that the U.S. Contracting Officer has deemed necessary to determine price reasonableness or cost realism is ineligible for award unless the head of the contracting activity determines that it is in the best interest of the Government to make the award to that offeror.

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(d) If negotiations are conducted, the negotiated price should not exceed the offered price.

(End of provision)

252.225-7043 Antiterrorism/Force Protection for Defense Contractors Outside the United States

As prescribed in [225.7403-2](#), use the following clause:

**ANTITERRORISM/FORCE PROTECTION POLICY FOR DEFENSE CONTRACTORS
OUTSIDE THE UNITED STATES (MAR 2006)**

(a) *Definition.* "United States," as used in this clause, means, the 50 States, the District of Columbia, and outlying areas.

(b) Except as provided in paragraph (c) of this clause, the Contractor and its subcontractors, if performing or traveling outside the United States under this contract, shall?

(1) Affiliate with the Overseas Security Advisory Council, if the Contractor or subcontractor is a U.S. entity;

(2) Ensure that Contractor and subcontractor personnel who are U.S. nationals and are in-country on a non-transitory basis, register with the U.S. Embassy, and that Contractor and subcontractor personnel who are third country nationals comply with any security related requirements of the Embassy of their nationality;

(3) Provide, to Contractor and subcontractor personnel, antiterrorism/force protection awareness information commensurate with that which the Department of Defense (DoD) provides to its military and civilian personnel and their families, to the extent such information can be made available prior to travel outside the United States; and

(4) Obtain and comply with the most current antiterrorism/force protection guidance for Contractor and subcontractor personnel.

(c) The requirements of this clause do not apply to any subcontractor that is?

(1) A foreign government;

(2) A representative of a foreign government; or

(3) A foreign corporation wholly owned by a foreign government.

(d) Information and guidance pertaining to DoD antiterrorism/force protection can be obtained from (Contracting Officer to insert applicable information cited in PGI [225.7403-1](#)).

(End of clause)

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SECTION J LIST OF ATTACHMENTS

Exhibit A- CDRL A001

CDRL A002

CDRL A003

CDRL A004

CDRL A005

CDRL A006

CDRL A007

CDRL A008

CDRL A009

CDRL A010

CDRL A011

CDRL A012

CDRL A013

CDRL A014

CDRL A015

CDRL B001

CDRL B002

CDRL B003

CDRL B004

CDRL B005

CDRL B006

Attachment A- DD254

Attachment B- Contract Administration Plan